

<b>Section 3</b>	<b>Services</b> Approving Authority: Morris Area Public Library District Board of Trustees
	<b>Computer, Internet, and Electronic Resources Use Policy</b> Effective Date: 05/11/2026 Reviewed and Revised:

The Morris Area Public Library District (the Library) provides access to computers, Internet, wireless connectivity, and other electronic resources to support learning, access to information, communication, and the creation of content.

This policy defines appropriate use of the Library’s technology resources and applies to all users accessing Library equipment, networks, or wireless services.

Use of Library technology resources constitutes acceptance of this policy.

**General Access**

Public computers and Internet access are available on a first-come, first-served basis and may be subject to time limits based on demand.

Patrons must have a valid Morris Area Public Library card in good standing to access Library computers. Patrons from other PrairieCat libraries in good standing may receive a guest pass. Individuals without a PrairieCat account may receive one guest pass per day with a valid Photo ID.

Use of another person’s account, or allowing others to use your account, is prohibited.

**Use of Library technology is a privilege, not a right.** The Library reserves the right to limit, deny, or revoke access at its discretion. Appeals may be submitted in writing to the Library Director.

**Minors and Supervision**

Children age 10 and under must be directly supervised at all times by a parent or guardian while using Library computers or Internet. Access will be granted using the parent or guardian’s Library card or a valid photo ID. The supervising adult must remain with the child at the same computer station or immediately adjacent at all times.

Patrons ages 11 through 17 may use Library computers and Internet with parent or guardian authorization. Permission may be granted during the library card registration process or by updating the minor’s account through a completed Parental Consent Form.

Parents and guardians are responsible for monitoring their child’s use of Library technology and determining what content is appropriate. Please also refer to our **Access to Library Materials by Minors** policy.

**Acceptable Use**

Users must comply with all applicable federal, state, and local laws, including copyright and licensing agreements.

The following activities are prohibited:

- Harassing, threatening, or disrupting other users

- Accessing or displaying content that is obscene or disruptive in a public setting
- Damaging, altering, or attempting to bypass Library computer systems or network security
- Attempting to gain unauthorized access to systems, accounts, or data
- Installing software or modifying Library equipment
- Unauthorized duplication or distribution of copyrighted materials
- Using Library resources for illegal purposes

Violations may result in suspension or termination of Library privileges and may be referred to law enforcement.

### **Privacy and Security**

The Library respects user confidentiality to the extent permitted by law but cannot guarantee privacy when using public computers or networks.

Users should be aware:

- Online activity may not be private or secure
- Wireless connections are not encrypted and may be subject to monitoring
- Personal information shared online may be at risk

Users are responsible for safeguarding their personal information, logging out of accounts, and properly ending sessions.

### **Internet Use Disclaimer**

The Internet is an unregulated global resource. The Library does not control or endorse the content accessed through it.

Information found online may be inaccurate, incomplete, outdated, or objectionable.

The Library is not responsible for any damages or losses resulting from the use of Internet resources, including financial transactions conducted online.

### **Equipment and Services**

The installation of personal software on Library computers is prohibited.

All computers automatically reset at the end of each session. Users are responsible for saving their work. The Library is not responsible for lost data.

Printing is available for a per-page fee. Patrons are responsible for previewing and paying for all print jobs.

Headphones are required for audio use. Patrons may bring their own or purchase them at the Library.

Staff may provide limited assistance as time and knowledge permit but cannot provide in-depth technical support or evaluate online content.

### **Wireless Access**

The Library provides wireless Internet access for public use. Availability and performance are not guaranteed.

The Library is not responsible for damage to personal devices, loss of data, or security breaches resulting from use of the wireless network.

### **Gaming Consoles and Electronic Resources**

In Library Use gaming consoles (including PlayStation, Nintendo Switch, or similar systems) are considered part of the Library's electronic resources and are governed by this and the Tween/Teen Gaming Area policy.

Minors must have parent or guardian computer authorization on their account to use gaming consoles. Those without authorization may not access these resources.

### **Enforcement**

Failure to comply with this policy or the Library's Code of Conduct may result in suspension of computer and Internet privileges, removal from the Library, and/or legal action where applicable.