



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library Board of Trustees Agenda

8/11/25

6:30p

Morris Area Public Library Conference Room

The Morris Area Public Library will convene a regular meeting on August 11, 2025, at 6:30p in the library basement. The meeting will include an opportunity for public comment. Any member of the public that would like to make a public comment can submit their public comment via email to lkeavney@morrislibrary.com by 4:30p on 8/11/25. Public comments submitted via email will be announced during the public comment portion of the meeting.

Agenda -

- 1. Call to Order and Roll Call**
- 2. Staff introduction**
- 3. Review of the Agenda for Additions/Changes**
- 4. Correspondence, Communications, and Public Comment**
- 5. Minutes from previous regular meeting**
- 6. Directors Report**
- 7. President's Report**
- 8. Vice President's Report**
- 9. Financial Report**
 - a. July Check Detail
 - b. Checking Account
 - i. reconciliation
 - ii. statement
 - c. Spark Account
 - i. reconciliation
 - ii. statement
 - d. Square Account
 - i. reconciliation
 - ii. statement
 - e. Money Market Account
 - i. reconciliation
 - ii. statement
 - f. Corporate Account
 - i. reconciliation
 - ii. statement
 - g. Special Reserve Fund Account
 - i. reconciliation
 - ii. statement
 - h. Budget vs Actual

- i. Community Foundation of Grundy County
 - i. Bowker Ostrem
 - ii. Richard M Coulthard
- j. Consent Agenda Motion to approve:

10. Committee Reports

- a. Finance Committee (Geiger)
- b. Technology Committee (Ebert)
- c. Strategic Plan Committee (Keavney)
- d. Personnel Committee (Keavney)
- e. Policy Committee (Cummings)
- f. Facilities Committee (Russell)
- g. Ad hoc Construction Committee (Mai)
 - i. Dan Eallonardo

11. Unfinished business

12. New Business

13. Other

14. Executive Session

- a. Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.
- b. Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

15. Action on Executive Session

16. Adjournment

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

Maureen Keegan , Board Secretary

Director's Report

August 2025

Community -

- 2025 Cultural Event is Friday August 15, 2025 from 6:30-8:00p We will have a DJ who will play Disney Cartoon and movie music. We have give away bags for the first 100 attendees.
- Following the Cultural Event we will have a Movie in the Park showing of Disney's Frozen Sing-along version.
- Saturday August 16, 2025 we have our second annual Art show. This year we have Renaissance Art to showcase.
- Close of SAP
 - 358 registered people, 162 completed at least one registration 45%
 - 121 Adult 214 Child 21 Teens

Programs -

UPCOMING PROGRAMS - Cultural Event, August Movie in the Park, Renaissance Art Show, Liberty Art Fest, Amish Friendship Bread (in person), October Bus trip to see "Come from Away",

Program results

• Pre K - number of kit/programs -	17	number of attendees -	405
• K- 5th grade - number of storytimes-	8	number of attendees -	185
• YA - number of kit/programs -	10	number of attendees -	178
• Adult - number of kit/programs -	24	number of attendees -	155
• Family Programs -	46	number of attendees -	823
• Outreach -	14	number of attendees -	209
• Virtual -	1	number of attendees -	20
• TOTAL	105	NUMBER	1746

Follow up -

- Lawn care - currently only one bid returned. We will reach out again in the fall.
- We continue to get many offers of furniture donations. We are not currently accepting any of them, until we know the final layout of our library

Staff -

- I have two staff members interested in attending ILA, I am hoping to get a couple more to attend the conference.
- We would like to be closed Wednesday, Thursday, Friday, Saturday during the week of Corn Fest (we are currently already closed on Sunday of that week) This would give Narvick Brothers the opportunity to start on the interior of our building.
 - We would like to have an all staff training day on Wednesday September 24, 2025. At Seneca Public library. Eight hour all staff training day with meal provided. 11:30-7:30p
- We are beginning to interview for our open Patron Services Supervisor position. We are still accepting applications
- Back of House staff is scheduled to have their offices moved to the basement on Tuesday September 23, 2025. After that we will be working from the basement until the main floor reopens.

Board -

- Trustee training is scheduled for Thursday August 14, 2025 from 5:00p- -8:00p Meal will be provided from Naf Naf
- I would like to move ahead with the purchase of five tablets for Trustees to use during meetings. We will continue to send the Board packet out, the Friday prior to the meeting. Trustees who prefer to have the information printed can have it printed, we will print only what we need for each meeting.

- ILA Conference is October 14-16, 2025. Friday October 16 is Trustee day with many programs focusing on Trustee and Trustee roles. Please let me know if you would like to attend.
<https://www.ila.org/events/annual-conference>

MISC -

- In June concerns that the right front door was not locking in the open position correctly. It was brought up again and I had Gordon and Backus come out and look at it. The door is fine, the paddle lock is functioning correctly.
- Illinois Local Library Act HB1910 "Opioid Antagonist Amendment" is waiting on Governor Pritzker's desk. It requires all libraries to have Narcan available and have at least one staff member trained to administer Narcan on duty during all open hours. As written it impacts Local libraries only, not Library Districts. We are waiting to hear of any change.