

## MAPL April Board Packet - 04/21/25



MORRIS AREA PUBLIC LIBRARY  
BOOKS FOR ALL

**Morris Area Public Library**  
**April 21, 2025**  
**Board of Trustees General Meeting Minutes**  
**6:30 pm**  
**Morris Area Public Library Conference Room**

Minutes-

- 1. Call to Order and Roll Call**
  - a. Called to order at 6:30 P.M.
  - b. Roll Call: Cummings, Davy, Ebert, Geiger and Keavney. Absent Keegan and Peterson
  - c. Library Director Mai present and guests Berndt, Burton, Guterrez, Ellonardo, Rachlin (via Zoom) and Schretter
- 2. Staff Introduction**
  - a. Gutierrez came to introduce herself as a Patron Service who works 14 hours per week. She has been with MAPL for seven years and loves it here. She states the staff here are the best in her career.
- 3. Bond Review and Acceptance**
  - a. Rachlin with Meristem spoke via Zoom about how out of the nine local banks that were queried only two responded.
  - b. A motion was made by Cummings and seconded by Ebert to accept Chase Bank as presented at the 3.71% for \$1,785,000 due by 2035. Vote was 5-0
  - c. Huntington was the other bank at the rate of 4.09%. Rachlin said the overages will be covered since the growth of Morris has been better than anticipated
- 4. Construction Bid Review and Acceptance**
  - a. Schretter said there were eight bidders in total ranging from 1.8-3.3 million. Bid prices only hold for 60 days and the Library requires the Prevailing Wage Act
  - b. The lowest responsible bidder is who is chosen
  - c. There were three alternates in each bid with Narvick's prices as
    - i. Face brick to siding
    - ii. Add secondary Exit in the Children's area for \$38,736
    - iii. Acoustical Sound for the four Study Rooms for \$27,119
  - d. Cummings motioned and Ebert seconded to accept the Narvick Brothers bid including Alternate #2. The bid is \$2.2 million +\$38,736 (Alternate #2) = \$2,288,486. Vote 5-0
  - e. Schretter is also going to ask about alternatives to Alternate #3 for sound-proofing the four Study Rooms
- 5. Review of Agenda for Additions/ Changes**
  - a. A motion to approve the Agenda was made by Keavney and seconded by Cummings. 5-0
- 6. Correspondence, Communications, and Public Comment**
  - a. The Lundy/James family sent a Thank You for allowing them to visit and take photos inside their Grandparents home on North Street
  - b. Keavney expressed how great of an experience it is for her daughter to visit the Library
- 7. Minutes from previous meeting**
  - a. A motion was made to accept the March meeting minutes by Ebert and seconded by Keavney. With the exception that Cummings wanted roll call added to the General Meeting minutes. 5-0
- 8. Directors Report**
  - a. We would like to thank the Elizabeth Warning family for a donation of a nearly used Ender 3 Pro 3D Printer and several spools of filament
  - b. The April 6th bus trip to see Barn Full of Nuns was great and we had 35 attendees. Already selling tickets to the October bus trip. The teen bus trip to Gamma Phi Circus was fun and had 11 attendees which is good
  - c. We are getting more adult volunteers and they are happy with what they are doing and the direction the library is going. Terry K has been sharing lots of positive feedback she hears about the library. Starting in May there will be 72 spots on WCJS Summer of Fun
  - d. Upcoming programs are Free Comic Book Day, Family Movie: The Empire Strikes Back with the fun LightSaber Crafts, Library Fare:Deviled Eggs and Start of SAP Level Up

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- e. Program numbers were great again. May will be a little lighter due to so many things going on for families like end of the year activities.
- f. Our elevator has been repaired for free of charge because of our Otis rep Dan. He was able to secure all used parts from multiple other elevators. The bids to fix ranged from \$24-29k because the parts were no longer being manufactured
- g. Mai has been working on learning and growing.
- h. We had two staff members resign in April
- i. In March Barowsky attended a seminar with OverDrive called Marketing Made Easy. In the webinar they were discussing Newsletters and they used one of ours as an example. It was a national webinar
- j. Election results are in and we will seat our Trustees at the May meeting

### **9. Presidents Report**

- a. None

### **10. Vice Presidents Report**

- a. None

### **11. Financial Reports**

- a. Motion to accept the March financial reports was made by Cummings and seconded by Keavney. 5-0

### **12. Committee Reports**

#### **a. Finance Committee (Cummings)**

- i. Ordinance providing for the issue of not to exceed \$2,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2025, for the purpose of building and equipping an addition to and repairing, remodeling, improving and equipping the Morris Area Public Library Building, providing for the pledge of certain revenues to the payment of the principal and interest on said bonds and for the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof. (ActionItem)

#### **b. Technology Committee (Ebert)**

- i. None

#### **c. Strategic Plan Committee (Keavney)**

- i. The focus of the April 4th meeting was the Children's Department with imagination and interactive goals. The next meeting is scheduled for May 6th

#### **d. Personnel Committee (Davy)**

- i. None

#### **e. Policy Committee (Cummings)**

- i. Three policies were introduced
- ii. Public Library District Act of 1991 Appendices B
- iii. Open Meetings Act Appendices C
- iv. Bylaws of the MAPL Board of Trustees
- v. A motion to accept the two new Appendices into the policy manual with some changes to wording in the remote attendance to be made was motioned by Cummings and seconded by Geiger. 5-0

#### **f. Facilities Committee (Geiger)**

- i. None

#### **g. Ad hoc Construction Committee (Mai)**

- i. None

### **13. Unfinished business**

### **14. New Business**

### **15. Executive Session**

- a. Davy expressed the Board was going into Executive Session. Cummings motioned to go into Executive Session at 8:37 P.M. and Keavney seconded. 5-0

Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.

Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office when the public body is given the power to remove the occupant under law or ordinance.

### **16. Action on Executive Session**

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- a. No action was taken
- b. Geiger motioned to leave the Executive Session at 9:35 PM and Keavney seconded. 5-0

### 17. Other

- a. None

### 18. Adjournment - At 9:40 PM Cummings motioned to adjourn and Keavney seconded. 5-0

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

\_\_\_\_\_, Board Secretary