



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library

May 13, 2024

Board of Trustees General Meeting Minutes

6:30 pm

Morris Area Public Library Conference Room

Minutes-

1. Call to Order and Roll Call

- a. Called to order at 6:33 P.M.
- b. Roll Call: Cummings, Ebert, Keavney, and Peterson were present. Davy and Minett were absent.
- c. Library Director Mai and guests Burton, Zableckis and Geiger were also present.

2. Review of Agenda for Additions/ Changes

- a. A motion was made to accept the agenda. Motioned by Cummings and seconded by Peterson. The motion was approved 4-0.

3. President Swearing in New Trustee - Geiger

- a. Robert Geiger sworn in by Vice President Keavney. Oath was signed.

4. Correspondence, Communications, and Public Comment

- a. Complimentary letter received from the Morris Watercolor Guild, thanking the Library for offering exhibit space.

5. Minutes from the previous regular meeting

- a. A motion was made to approve the April 22, 2024, General Board Meeting Minutes, with spelling correction. Motioned by Ebert and seconded by Peterson. The motion was approved 5-0.

6. Director's Report

- a. Received positive feedback from community members regarding the library being fully staffed, patrons are greeted upon entry, and the brightness of the library.
- b. Upcoming programs are Movies in the Park, Field Museum bus trip, Slammers baseball game bus trip, Storm Chasers program, and Bluey Party.
- c. Finishing onsite visits for new copier, goal is to make a final decision by the end of May.
- d. Finalizing Chromebook procedures for patrons to use inside the library.
- e. Outreach to Elliot Manor has been productive for "Senior Tech" sessions.
- f. Summer Reading Program theme is "Adventure Starts Here". Watch for decorations.
- g. We welcome Geiger as a new Trustee on the Board.
- h. Committee Chairman has been added to the Board Meeting Agenda.

7. President's Report

- a. None

8. Vice President's Report

- a. None

9. Financial Report

- a. A motion was made to accept the financial reports as presented. It was moved by Keavney and seconded by Cummings. Cummings, Ebert, Keavney, Peterson, and Geiger were in favor. None were opposed. The motion was approved 5-0.

10. New Business

- a. Landscaping/weeding needs to be done before brick project. A Zinnia bag was recommended for planting.
- b. Open sign recommended for front door, as well as a bigger sign with library hours.

11. Committee Reports

a. Finance Committee

- i. Cummings and Library Director to touch base regarding insurance issue.
- ii. Find out if library funds were left by Jim Balm

b. Technology Committee

- i. Peg Ebert named as Chair

- c. **Strategic Plan Committee**
 - i. Ensure approved construction plans are on the website
- d. **Personnel Committee**
 - i. Sara Davy named as Chair
- e. **Policy Committee**
 - i. Caroline Cummings named as Chair
- f. **Facilities Committee**
 - i. Robert Geiger named as Chair
 - ii. Share facilities document with Geiger to continue updating.
- g. **Ad hoc Committee**
 - i. Suggested some small details for the construction, and a time capsule.

12. Executive Session

Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.

Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office when the public body is given the power to remove the occupant under law or ordinance.

13. Action on Executive Session

- a. None.

14. Unfinished Business

- a. None

15. **Adjournment** - Time 7:05 pm. Ebert motioned to adjourn, seconded by Cummings . Approved 5-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

Angelique Minett, Board Secretary