



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library
November 13, 2023
Board of Trustees General Meeting Minutes
6:30 pm
Morris Area Public Library Conference Room

Minutes-

- 1. Call to Order and Roll Call**
 - a. Called to order at 6:31 P.M.
 - b. Roll Call- Cummings, Ebert, Davy, Keavney, Minett, Peterson and Porth were present. Also present were Library Director Mai and guests: Burton, and Roseland.
- 2. Review of Agenda for Additions/ Changes**
 - a. Add Executive Session
- 3. Correspondence, Communications, and Public Comment**
 - a. None
- 4. Minutes from the previous regular meeting**
 - a. A motion was made to approve the October 10 General Board Meeting Minutes. Cummings moved to approve meeting minutes and Keavney seconded. Approved 7-0.
- 5. Director's Report**
 - a. The mural is coming along well.
 - b. The presentation at American Library Association with community partners : Community Foundation of Grundy County, We Care, PADs and Three Rivers Public Library went well.
 - c. Article showcasing our Library of Things and Emotional Support Kits was in the Morris Herald.
 - d. Upcoming large events include: Home for the Holiday parade, Visit with Santa, STOMP bus trip and How the Barn Stole Christmas bus trip.
 - e. Program numbers were good for October.
 - f. The server has been updated.
 - g. Review of next years library closure dates
 - i. A motion was made to approve the library closure dates for the summer of 2024 through New Years Eve 2025. Minett moved to approve meeting minutes and Keavney seconded. Approved 7-0.
 - h. Begin discussion regarding hiring janitorial staff in house rather than outsourced.
 - i. Flessen from marketing has given notice to work at Shorewood Troy in Adult Programming.
 - j. We are hiring a part-time Patron Service staff and one part-time marketing person.
 - k. Work has been started on clearing out the building at 114 North Street. We are still reaching out to various salvage companies.
 - l. Roseland from Tri County Management Tax and Accounting is here to present the Annual Financial Report.
 - i. A motion was made to approve the Annual Financial Report from Tri County Management Tax and Accounting. Cummings moved to approve meeting minutes and Davy seconded. In favor: Cummings, Ebert, Davy, Keavney, Minett, Peterson and Porth. Opposed: None. Approved 7-0.
- 6. President's Report**
 - a. None.
- 7. Vice President's Report**
 - a. None
- 8. Financial Report**
 - a. September Check Detail
 - b. Fund Account
 - c. Reconciliation Report
 - d. Budget vs. Actual
 - e. Spark Card
 - f. Consent Agenda motion to approve:

- i. Motion was made to accept the October Financial reports as presented in the board packets. Motioned by Cummings and seconded by Keavney. In favor: Cummings, Ebert, Davy, Keavney, Minett, Peterson and Porth. Opposed: None. Approved 7-0.

9. Committee Reports

- a. **Finance Committee**
 - i. None
- b. **Technology Committee**
 - i. None
- c. **Strategic Plan Committee**
 - i. None
- d. **Personnel Committee**
 - i. None
- e. **Policy Committee**
 - i. None
- f. **Facilities Committee**
 - i. None
- g. **Ad Hoc Construction Committee**
 - i. This committee met last Monday.
- h. None

10. New Business

- a. None

11. Executive Session

Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.

Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

- a. Motion was made to go into executive session at 7:06. Motioned by Minett and seconded by Cummings. Approved 7-0.
- b. Motion was made to return to open session at 7:49. Motioned by Davy and seconded by Peterson. Approved 7-0.

12. Action on Executive Session

- a. None

13. Other

- a. None

14. Adjournment - Time 7:49- Ebert motioned to adjourn, seconded by Peterson Approved 7-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

_____, Board Secretary

Library Closure Dates

Thanksgiving Eve - November 22, 2023	Wednesday close at 2:00p
Thanksgiving - November 23, 2023	Thursday
Winter closure - December 24, 2023	Sunday
Winter closure - December 25, 2023	Monday
New Year's Eve - December 31, 2023	Sunday - close at 2:00p
New Year's Day - January 1, 2024	Monday
Spring closure - March 30, 2024	Saturday - close at 4:00p
Spring closure - March 31, 2024	Sunday
Memorial Day - May 27, 2024	Monday
Independence day - July 4 and 5, 2024	Thursday and Friday
Labor day - September 2, 2024	Monday
Corn Fest - October 6, 2024 (tentative)	Sunday
Thanksgiving Eve - November 27, 2024	Wednesday - close at 2:00p
Thanksgiving - November 28, 2024	Thursday
Christmas Eve - December 24, 2024	Tuesday
Christmas - December 25, 2024	Wednesday
New Years Eve - December 31, 2024	Tuesday - close at 2:00p
New Year's Day - January 1, 2025	Wednesday