



**MORRIS AREA PUBLIC LIBRARY**  
BOOKS FOR ALL

**Morris Area Public Library**  
**August 14, 2023**  
**Board of Trustees General Meeting Minutes**  
**6:30 pm**  
**Morris Area Public Library Conference Room**

**Minutes-**

1. Call to Order at 6:32 P.M.
  - a. Roll Call- Cummings, Ebert, Davy, Keavney, Peterson and Porth were present. Absent was Minett. Also present were Library Director Mai and guests: Breen, Burton, Eallonardo, Schretter, and Christensen.
2. Review of the Agenda for Additions/Changes.
  - a. Add Visioning presentation under Ad Hoc Committee with Dan Eallonardo and Darren Schretter.
3. Correspondence, Communications, and Public Comment
  - a. The library received positive comments from patrons expressing how pleased they are with the library, how the library has never looked better, and how welcoming and open the library is to all members of the community.
4. Minutes from the previous regular meeting
  - a. A motion was made to approve the July 10, 2023 General Board Meeting Minutes. Ebert moved to approve meeting minutes and Keavney seconded. Approved 6 -0.
5. Director's Report
  - a. The library is working to create volunteer opportunities with Illinois Valley Industries.
  - b. The library received a \$3000 dollar grant to purchase mental health items. The Collection which will include CDs, DVDs, books, and games, will be available for circulation in October.
  - c. PADS will be moving to a new and larger facility this fall.
  - d. Vaksdal has painted the doors on the little free library and it looks amazing.
  - e. There is an upcoming bus trip in October, to see The Outsider, in Rock Island. The cost is \$ 95 pp.
  - f. There is a programming hiatus in September to wrap up the Summer Adventure Program and to prepare for the Visit with Santa.
  - g. Program numbers are good.
  - h. The mural should be started soon.
  - i. Repair on the roof with Adler roofing has been scheduled.
  - j. The library has signed a contract with Brown Bear Painting to repaint all of our ironwork.
  - k. The city will be updating the library wayfinding sign off of North Street and 47. The city has a grant to pay for most of it.
  - l. Because we have staff who are leaving to go back to school, the library has one open position and six applicants. The image of the library is improving.
  - m. We had 11 staff work the Green Room Improv Event on August 11.
  - n. We have 7 staff sign up to walk in the Corn Festival Parade.
  - o. The library has begun receiving quarterly reports from the Community Foundation of Grundy County.
  - p. It is time for the IPLAR (Illinois Public Library Annual Report) season. There are approximately 549 questions.
6. President's Report
  - a. None
7. Vice President's Report
  - a. The library should look into showing appreciation to the volunteers. Maybe the library could logo a fun tote bag in appreciation of the support received. Maybe the library could look into a volunteer luncheon.
8. Financial Report
  - a. Motion was made to accept the July Financial reports as presented in the board packet. Motioned by Cummings and seconded by Keavney. Approved 6-0.
  - b. The quarterly reports from the Community Foundation of Grundy County for the Bowker-Ostrem-Meadors Endowment and the Endowment in memory of Dick Coulthard have been received.
9. Committee Reports
  - a. Finance Committee

- i. A motion was made to approve the Budget and Appropriation Ordinance NO. 23-0814\_ for the Fiscal Year July 1, 2023 to June 30,2024. Motioned by Cummings and seconded by Ebert. Approved 6-0.
  - ii. A motion was made to approve the FY 23 - 24 annual budget. Motioned by Cummings and seconded by Davy. Approved 6-0.
- b. Technology Committee
  - i. None.
- c. Strategic Plan Committee
  - i. None
- d. Personnel Committee
  - i. None
- e. Policy Committee
  - i. There was a meeting last week to update policy covering language on approved time off, and documents required for library cards proof of residency.
  - ii. There was more discussion on how to proceed on reviewing and dealing with closed session minutes.
  - iii. The policy handbook will need to be reviewed. The committee will break the handbook into sections to be reviewed at each meeting.
  - iv. Minutes for the last meeting will be provided at the September meeting.
- f. Facilities Committee
  - i. None
- g. Ad Hoc Construction Committee
  - i. Darren Schretter, The Project Manager, from Studio GC Architectural Firm did a presentation on the Visioning Board process from the Ad Hoc Committee. This is a committee composed of any and all community members, board members and staff, who are interested in participating.
  - ii. There will be a public meeting to go over the new construction on September 5.
- h. Decennial Committee
  - i. There will be one more meeting, on September 11 at 6 PM.
- 10. Unfinished Business
  - a. Cummings stated that there are some old tables that raise up and down and are available from the Old Grundy County Nursing Home. Mai will check to see if they can be put to use at the library .
- 11. New Business
  - a. None
- 12. Other
  - a. None
- 13. Adjournment - Time 7:49- Davy motioned to adjourn, seconded by Ebert. Approved 6-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

\_\_\_\_\_, Board Secretary

