



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library
July 10, 2023
Board of Trustees General Meeting Minutes
6:30 pm
Morris Area Public Library Conference Room

Minutes-

1. Call to Order at 6:31 P.M.
 - a. Roll Call- Cummings, Ebert, Davy, Peterson and Porth were present. Absent was Keavney. Also present were Library Director Mai and guests: Burton, Minett, and Christensen.
2. Swearing in of new board members
 - a. A motion was made to appoint Minett to a position on the board of trustees. Motioned by Ebert and seconded by Cummings. Approved 5-0.
 - b. Porth swore in returning Trustee: Minett
3. Voting on Officers and determining committees.
 - a. A motion was made to nominate Porth as President. Moved by Cumming and seconded by Minett. Approved 6-0.
 - b. A motion was made to nominate Davy as Vice President. Moved by Cummings and seconded by Minett. Approved 6-0.
 - c. A motion was made to nominate Cummings as Treasurer. Motioned by Davy and seconded by Ebert. Approved 6-0.
 - d. A motion was made to nominate Minett as secretary. Moved by Cummings and seconded by Davy. Approved 6-0.
 - e. A motion was made to approve the committees for the 23 - 24 fiscal year as follows. Moved by Cummings and seconded by Minett. Approved 6-0
 - i. Policy Committee: Chairperson- Porth. Members - Cummings and Minett.
 - ii. Finance Committee: Chairperson - Cummings. Members - Peterson
 - iii. Technology Committee: Chairperson - Porth. Members - Ebert
 - iv. Strategic Committee: Chairperson- Keavney. Members - Cummings and Minett.
 - v. Personnel Committee: Chairperson - Porth. Members- Davy
 - vi. Facilities Committee: Chairperson - Ebert. Members- Davy and Peterson.
 - vii. Construction Committee: Chairperson - Mai Members - All Board Members
 - viii. Decennial Committee: Chairperson - Mai Members - All Board Members
4. Review of the Agenda for Additions/Changes.
 - a. None
5. Correspondence, Communications, and Public Comment
 - a. None
6. Minutes from the previous regular meeting
 - a. A motion was made to approve the June 12, 2023 General Board Meeting Minutes. Minett moved to approve meeting minutes and Cummings seconded. Approved 6 -0.
7. Director's Report
 - a. The doors on the little free library have been repaired. The plexiglass has been replaced with wood to keep it from breaking. The door will be painted to look like bookshelves.
 - b. The building at 114 North Street will be offered for sale by closed bid to anyone willing to move the building.
 - c. Kanopy database, which is a streaming service, will be available to patrons starting in August. It costs the library five dollars per active library card.
 - d. The library will start providing disc cleaning services for patrons at a fee of two dollars per disc.
 - e. Upcoming programs: August 11 Bowker Ostrem, Green Room Improv at Gould Park and the next bus trip will be in October, The Outsider.
 - f. Program numbers are good.
 - g. There are new attractive bird baths in the native garden.

- h. There will be a binder available with the last two Board Meeting Minutes available to patrons.
 - i. Work is continuing on creating a table of contents for the library's web page.
 - j. The server migration started in June. TBS has installed the new print and scan systems. Work continues on moving our remote assistance and Deep Freeze controls. Once this is done the old server will be wiped clean and put up for sale.
 - k. There is a tentative Budget and Appropriations hearing scheduled for August, notice is scheduled for the paper.
 - l. Research is continuing on looking for engraved bricks to be used in front of the library.
 - m. There were a few issues with people blocking off spaces and access to library staff parking over the second Saturday of the month.
8. President's Report
- a. Check out the web page Bannedbookbans.com. It provides more information on the new law about banning book bans.
9. Vice President's Report
- a. Davy noted how easy the new print system was to use.
 - b. Davy also noted how polite and professional the staff were in helping patrons.
10. Financial Report
- a. Motion was made to accept the June Financial reports as presented in the board packet. Motioned by Minetts and seconded by Cummings. Approved 6-0.
11. Committee Reports
- a. Finance Committee
 - i. The Budget vs. Actual discussion will be in August.
 - b. Technology Committee
 - i. TBS has been installed.
 - c. Strategic Plan Committee
 - i. Handed out paper with current Mission, Vision Statements and Strategic Goals
 - d. Personnel Committee
 - i. None
 - e. Policy Committee
 - i. There will be a meeting on July 11, at 10 AM.
 - f. Facilities Committee
 - i. Motion to pass a resolution to make a determination to sell the building at 114 North Street. Moved by Cummings and seconded by Davy. Approved 6-0.
 - g. Ad Hoc Construction Committee
 - i. No meeting in July.
 - ii. Signed the contract with Studio GC Architect.
 - 1. Owner Representative, Dan, picked up the blue prints and took them to Studio GC to get them put on a thumb drive.
 - iii. The next meeting will be August 8, at 6 PM.
 - h. Decennial Committee
 - i. Need to work on reviewing the closed session meeting minutes of the board.
12. Unfinished Business
- a. None
13. New Business
- a. None
14. Executive Session
- Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.
- Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

- a. Motion to move into closed session at 7:25. Moved by Cummings and seconded by Ebert. Approved 6-0.
 - b. Motion to enter public session at 7:39. Moved by Minett and seconded by Davy. Approved 6-0
- 15. Action on Executive Session
 - a. None
- 16. Other
 - a. None
- 17. Adjournment - Time 7:42- Eberts motioned to adjourn, seconded by Minett. Approved 6-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

_____, Board Secretary