



MORRIS AREA PUBLIC LIBRARY  
BOOKS FOR ALL

**Morris Area Public Library**  
**June 12, 2023**  
**Board of Trustees General Meeting Minutes**  
**6:30 pm**  
**Morris Area Public Library Conference Room**

Minutes-

1. Call to Order at 6:30 P.M.
  - a. Roll Call- Cummings, Davy, Keavney, and Porth were present. Absent were Ebert, and Peterson. Also present were Library Director Mai and guests: Breen, Burton, and Christensen.
2. Swearing in of new board members
  - a. Porth swore in returning Trustee: Keavney.
3. Review of the Agenda for Additions/Changes.
  - a. None
4. Correspondence, Communications, and Public Comment
  - a. None
5. Minutes from the previous regular meeting
  - a. A motion was made to approve the May 8, 2023 General Board Meeting Minutes. Cummings moved to approve meeting minutes and Keavney seconded. Approved 4-0.
6. Director's Report
  - a. The library has been getting positive reviews and feedback from the community. Many people are stating how happy they are with the library and its programs.
  - b. The First Movie in the park was great. Awesome weather and people cleaned up after the show. Loki Shaved Ice and the Sweet Tooth sold snacks.
  - c. The Sensory room is transitioning to a quiet activity room.
  - d. Toys will be available on a rotating basis in the children's library.
  - e. The Summer Adventure Program has started and there are crafts and activities for all ages and families. It started with Getting Excited About Science, a fun science themed program. There are programs related to the movies in the park the week prior to the movie. S'mores are back in our garden on Wednesdays. Storytime is in Chapin Park over the summer.
  - f. IT is still working on changing the server over. There are challenges but it is going smoothly due to the skill of Sargent.
  - g. As the server migration continues there are backup procedures in place in case of internet or server issues. We have borrowed 3 mini Dell systems from Limestone Library as Linux based patron systems.
  - h. Sargent will reach out to TBS to transfer from Envisionware to TBS this week. After this he will work with the outside IT support (NTIva).
  - i. We will hold the old server for 2-3 months to verify everything is working well and then the old server will be wiped clean and sold.
  - j. Work is continuing on the 23 - 24 budget with Rachlin.
  - k. Resa is attending and presenting at the ALA convention.
  - l. Northern Insurance has moved out of 114 North Street.
  - m. Check out the new fliers created by marketing. They are large, colorful and waterproof.
  - n. The library will increase marketing on fine free and the amnesty for paper goods program this fall, after SAP.
  - o. Work is continuing on the contract to put the house at 114 North Street up for sale so that it can be moved. The library is still trying to contact a salvage company to see if any one is interested in purchasing the rights to salvage the building, if it is not sold and moved, before it is torn down.
  - p. There is a tri fold that shows how you can get discounted or free museum admission using our library card.
  - q. Community Foundation Report will be requested for the second month after the quarter closes.

7. President's Report
  - a. Legislation bill 2789 that requires libraries to adopt language and policy that protects against censorship has been signed by the Governor. This law bans book bans. The Morris Area Library already has such verbiage in place.
8. Vice President's Report
  - a. None
9. Financial Report
  - a. Motion was made to accept the May Financial reports as presented in the board packet. Motioned by Cummings and seconded by Keavney. Approved 4-0.
10. Committee Reports
  - a. Finance Committee
    - i. The contract with Tri County was signed.
    - ii. A new booklet on insurance has been reviewed.
  - b. Technology Committee
    - i. None
  - c. Strategic Plan Committee
    - i. Work continues on structuring goals.
    - ii. The next meeting will be held on June 13 at 10:30 in the library.
  - d. Personnel Committee
    - i. None
  - e. Policy Committee
    - i. Wording has to be updated to keep up with the times. For example the Policy Manual is on the drive.
    - ii. The mission and Vision statements need to be added to the Policy Manual.
    - iii. A motion was made to approve the policy meeting updates with a few amendments from the May 31 policy committee meeting. Motioned by Cummings and seconded by Davy. Approved 4-0.
  - f. Facilities Committee
    - i. None
  - g. Ad Hoc Construction Committee
    - i. None, because it was canceled in June.
    - ii. The next meeting is in August.
  - h. Decennial Committee
    - i. A motion was made to approve the May Decennial meeting minutes. Motioned by Cummings and seconded by Davy. Approved 4-0.
11. Unfinished Business
  - a. If you see any library discussion on Facebook, please let the Director Mai know so she can make a reply.
12. New Business
  - a. None
13. Executive Session
  - a. None
14. Action on Executive Session
  - a. None
15. Other
  - a. None
16. Adjournment - Time 7:32- Cummings motioned to adjourn, seconded by Davy. Approved 4-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

\_\_\_\_\_, Board Secretary