



**MORRIS AREA PUBLIC LIBRARY**  
BOOKS FOR ALL

**Morris Area Public Library**  
**March 13 , 2023**  
**Board of Trustees General Meeting Minutes**  
**6:30 pm**  
**Morris Area Public Library Conference Room**

Minutes-

1. Call to Order at 6:30 P.M.
  - a. Roll Call- Dergo, Keavney, Minett and Porth were present. Also present were Library Director Mai and guests: Burton, Christensen, Ebert and Peterson. Absent were Cummings and Davy.
2. Review of the Agenda for Additions/Changes.
  - a. A vote on policy measures will be added to 9e.
3. Correspondence, Communications, and Public Comment
  - a. None
4. Minutes from the previous regular meeting
  - a. A motion was made to approve the February 13, 2023 General Board Meeting Minutes. Minett moved to approve meeting minutes and Keavney seconded. Approved 4-0.
5. Director's Report
  - a. The Director will be participating in the Morris Theater Guild production of "Mama won't Fly". March 3,4,5,10,11,12.
  - b. The library will be partnering with the city to host 5 movies in Goold Park. They will be held on the 4th Friday of each month May - September. There is still discussion on where the movies will be held in case of inclement weather.
  - c. There are some major programs happening in the library in the near future.
    - i. There is a new digital filtered bottle fill station replacing the old drinking fountain.
    - ii. Morris Women's Club will be putting pinwheels in front of the library to give awareness to Child Abuse Prevention Month.
    - iii. The front windows are being decorated with paper flowers by wonderful volunteers.
    - iv. The Teen Bus registration opens up on Saturday, March 11 and 24 teens registered for our 15 slots.
    - v. The bus trip to see Grumpy Old Men has been changed from May 14 to May 19.
    - vi. The library has started a Tuesday, walking group which will be led by a rotating staff members
    - vii. The library is starting an off - site evening book club in a bar.
    - viii. The Decennial Committee will hold its first meeting, June 12 before the general board meeting. We need at least 2 community members to join.
    - ix. The city is ordering parts to repair the clock on the corner.
    - x. Waiting on the rough draft of the mural before we start making sponsor requests.
    - xi. PF has quit due to childcare issues.
    - xii. The library will be hiring 2 new part-time staff.
    - xiii. Staff are working on planning next year's Summer Adventure Program. The cultural program in August will be The Green Room and improv group from Elgin.
    - xiv. Budget planning will begin within the month.
    - xv. The library received an additional payout from the estate of Richard C. Coulthard Trust.
    - xvi. A motion was made to roll the disbursement back into the balance. Motioned by Minett and seconded by Keavney. Approved 4-0.
    - xvii. Director Mai will be on vacation March 16 - 20.
    - xviii. There will be ATLAS trustee training available in April. This is an excellent program for board members.
    - xix. The servers will be installed Thursday. TBS will be in after the servers are installed and tested. This will be closer to the end of the month.

6. President's Report
  - a. Eagles Club has expressed an interest in becoming a sponsor of the Library Mural.
  - b. The Secretary of State is introducing legislation that requires libraries to adopt language and policy that protects against censorship. The Morris Area Library already has such verbiage in place.
7. Vice President's Report
  - a. None
8. Financial Report
  - a. Motion was made to include the Spark Credit Card detail in the financial report each month. Motioned by Minett and seconded by Keavney. Approved 4-0.
  - b. Motion was made to accept the February Financial reports as presented in the board packet. Motioned by Minett and seconded by Keavney. Approved 4-0.
9. Committee Reports
  - a. Finance Committee
    - i. None
  - b. Technology Committee
    - i. TBS will be moving forward with new equipment at the end of the month.
  - c. Strategic Plan Committee
    - i. The survey results were handed out with pie charts and a description of trends.
  - d. Personnel Committee
    - i. None
  - e. Policy Committee
    - i. A motion was made to approve the policy changes in : finance, service, collection development and book selection, time off and trustee bylaws. See specifics in the policy attachments.
    - ii. The Fine free will not start until May 1 to give us time to promote the program.
  - f. Facilities Committee
    - i. The outside clock needs to be changed to Daylight Savings Time.
  - g. Ad Hoc Construction Committee
    - i. The committee did not meet in March.
    - ii. The next meeting will be April 4 , 2023. .
10. Unfinished Business
  - a. None
11. New Business
  - a. None
12. Executive Session
  - a. None
13. Action on Executive Session
  - a. None
14. Other
  - a. None
15. Adjournment - Time 7:25- Keavney motioned to adjourn, seconded by Minett. Approved 4-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

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Angelique Minett, Board Secretary