



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library
September 12, 2022
Board of Trustees General Meeting Minutes
6:30 pm
Morris Area Public Library Conference Room

Minutes-

1. Call to Order at 6:30 P.M.
2. Roll Call- Anderson, Cummings, Davy, Keavney, Minett, and Porth present. Also present were Library Director Mai and guests: Burton and Christensen. Absent were Cummings, and Dergo.
3. Review of the Agenda for Additions/Changes.
 - a. Add an agenda item under policy.
4. Correspondence, Communications, and Public Comment
 - a. None
5. A motion was made to approve the Board Meeting Minutes from the August 22 regular meeting. Minette moved to approve meeting minutes and Keavney seconded. Approved 5-0.
6. Director's Report
 - a. The Library received and deposited the check from Michael Ferrel trust.
 - b. The Library is on a programming hiatus during the month of September.
 - c. Although the library is on hiatus, members of the chess club are still meeting and using the study rooms.
 - d. The library would like to look into getting a mural on the exterior north wall.
 - e. There are trustee openings coming up for the next election.
 - f. The director is looking into scheduling a bus trip for December.
 - g. Programming for August had good attendance.
 - h. The house at 113 W North Street has been purchased.
 - i. The Director is participating in a mentorship program on Wednesday afternoons.
 - j. The finance committee and the facilities will meet October 10 before the next regular meeting.
 - k. The facility will cover the work needed to be done to the newly acquired building.
 - l. The technology committee will meet on September 29 to discuss new patron technology equipment
 - m. The board needs to review the Secretary Audit and sign.
 - n. The library has received the Per Capita Grant check.
 - o. The library website includes circulation statistics.
 - p. There are five trustees whose terms expire this year. These trustees will need to start circulating petitions on September 20 and have those signatures and the statement of economic interest turned in by December 17.
7. President's Report
 - a. The Director's evaluation will be due in September so please turn them in ASAP.
 - b. Several Trustees terms are expiring and they will need to prepare for the upcoming elections.
 - c. A personnel meeting needs to be scheduled to go over staff salaries.
 - d. The library board and the PADS board will need to schedule a meeting to discuss expectations for both parties.
8. Vice President's Report
 - a. September 18 - 24 is banned book week. It was noted that the library will have the banned book display up in October because of continuing refinishing work occurring on our display areas.
9. Financial Report

- a. Motion was made to accept the August financial reports. Motioned by Davy and seconded by Porth. Approved 5-0.

10. Committee Reports

- a. Finance Committee
 - i. There is a meeting scheduled before the October regular board meeting. The bequest check from the Michael Ferrell trust was deposited.
- b. Technology Committee
 - i. There will be a meeting held on September 29 to go over the new patron technology.
- c. Strategic Plan Committee
 - i. Work is continuing on preparing a vision statement. A meeting will be held on Oct 17 at 5 PM.
- d. Personnel Committee
 - i. A meeting will schedule to go over director's evaluation and employees salaries.
- e. Policy Committee
 - i. Tutoring is currently against library policy. The board is working on changing the policy but after much discussion it was determined the board needed to seek legal advice from the library's lawyer. As soon as the lawyer looks over and makes recommendations to the policy language a new meeting will be scheduled to discuss and vote on policy changes.
- f. Facilities Committee
 - i. There will be a joint finance and facilities committee meeting to be held on October 10 before the regularly scheduled board meeting.

11. Unfinished Business

- a. None

12. New Business

- a. None

13. Other

- a. None

14. Adjournment - Time 7:38- Minette motioned to adjourn, seconded by Porth. Approved 5-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

Angelique Minett, Board Secretary