



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

Morris Area Public Library
January 10, 2022
Board of Trustees General Meeting Minutes
6:30 pm
Morris Area Public Library Conference Room

Minutes-

1. Call to Order at 6:30 P.M.
2. Roll Call- Anderson, Cummings (zoom), Davy, Minett, and Porth present. Also present were Library Director Mai and guests: Burton, Christensen, Mattson and Keavney. Absent Dergo.
3. Review of the Agenda for Additions/Changes.
 - a. None
4. Correspondence, Communications, and Public Comment
 - a. Robbin Schwartz information on OMA and FOIA training.
5. Executive Session
 - a. A closed session for personnel with the possible action to follow.
 - i. Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
6. Action on Executive Session
 - a. A motion to go into executive session at 6:32 P.M. Motioned by Anderson and seconded by Porth. Approved 5-0.
 - b. Motion to move to open session at 7:01 P.M. Motioned by Anderson and seconded by Porth. Approved 5-0.
 - c. A motion was made to offer Lauren Keavney the trustee position until the next open election. Motioned by Anderson and seconded by Davy. Approved 5-0.
 - d. Mattson was asked to spearhead the Morris Friends of the Library Program.
7. A motion was made to approve the Board Meeting Minutes from the December 13 regular meeting. Minett moved to approve meeting minutes and Porth seconded. Approved 5-0.
8. Directors Report
 - a. Staff members Nowak, and Vano are working on organizing volunteer activities for both teens and adults.
 - b. Mattson has been asked to help represent the community and to help restart the Friends of the Library Program.
 - c. Bids are out to have the Circulation desk repaired and restructured. It is the only remaining piece from the Carnegie library of the 1920's. The original desk will be refinished and an extended L will be added that maintains the look.
 - d. The Library had a contractor doing CoVid testing last Friday. He ran 167 tests with 31 tests coming back positive.
 - e. The Little Free Library is getting used. The stickers on the back side will be added when the temperature rises allowing the materials to adhere to the wood.
 - f. There are good numbers for our programs
 - g. Meristem Financials and the book keeper emailed the replies to our questions from last month.
 - h. All Staff training day is January 19. The library will be closed to the public.
 - i. A 457b plan has been decided upon.
 - j. In February there will be a trustee celebration for Dergo's Birthday on Saturday, February 12.
 - k. The bank requires that there is a vote to add and remove bank signatures
 - l. A motion was made that the signatures for the bank include all current and active board members, Anderson, Davy, Dergo, Cummings, Minett and Porth as well as future member Keavney and Library Director Mai and

Library bookkeeper Christensen. Removed from the bank signature Barb Boma, Sandy Lawrence, and Vicki Harvey. Motioned by Anderson and seconded by Minett. Approved 5-0.

- m. Two heat exchangers are cracked and one is under warranty. Thursday a crane will be in to repair the heaters.
- n. Adams had volunteered to paint the basement but it will be postponed one week due to illness.
- o. The Library is changing to a Capital One credit card to be able to get cash back. This will support the annual Christmas Party.

9. President's Report

- a. Compliments to the Director on acquiring CoVid testing for Morris.

10. Vice President's Report

- a. There will be another program available to learn about strategic planning. The four points are Spark, Learn, Dream and Do. There is a passion to get this started. Board members are learning about the process and a survey has been sent out to the community. The end should be a 1 page plan with 3 attainable goals and a few steps that make it something that can be used every meeting. The planning should include Board members, the Director, Staff and the community.

11. At 7:20 Cummings logged out of zoom.

12. Financial Report

- a. Motion to accept the financial report 9A- 9d. Motioned by Porth and seconded by Minett. Approved 4-0.

13. Committee Reports

- a. Finance Committee
 - i. Still a work in progress.
- b. Technology Committee
 - i. Meeting with TBS to be scheduled. Will be talking to the Superintendent about the school's printer.
- c. Strategic Plan Committee
 - i. Looking forward to a new chairperson next month. Davy has been added to the committee.
- d. Personnel Committee
 - i. Nothing new
- e. Policy Committee
 - i. No report, but a meeting will be scheduled at the end of this month.
- f. Facilities Committee
 - i. Work is being done on the heat exchangers on the roof, and the basement will be painted this month.
 - ii. The library will be closed on January 19th for an all staff meeting.

14. Unfinished Business

- a. Picture copyright infringement issue is still under investigation.

15. New Business

- a. None

16. Other

- a. none

17. Adjournment - Time 7:30 - Davy motioned to adjourn, seconded by Porth. Approved 4-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

Angelique Minett, Board Secretary

