



**Morris Area Public October 11, 2021**  
**Board of Trustees Minutes**  
**6:30 pm**  
**Morris Area Public Library Conference Room**

Minutes-

1. Call to Order at 6:30 P.M.
2. Roll Call- Anderson, Cummings, and Porth present. Davy was present via zoom. Also present were Library Director Mai and guests: Burton, and Christensen. Absent were Dergo, Lawrence, and Minett.
3. Review of the Agenda for Additions/Changes
  - a. Add on the President's Report item b. Fines Free discussion.
  - b. Correspondence, Communications, and Public Comment -
    - i. The Director received positive emails about the look of the library, the great activities happening at the library and information in the newsletter.
    - ii. FOIA request about library's drug policy.
    - iii. Many people have spoken to Anderson about the success of the library's activities at the Liberty Arts Festival.
4. A motion was made to approve the Board Meeting Minutes from the September 13 regular meeting. Cummings moved to approve meeting minutes and Porth seconded. Approved 4-0.
5. Directors Report
  - a. The Director has met with The Conservation Federation about making the garden a pollinator garden with native plantings.
    - i. This fall we will start with removing plants and getting ready for planting the garden in spring. This includes digging up the current plants and then laying cardboard on the ground over the winter.
    - ii. The garden club will maintain the library garden and provide a map to identify the native plants and encourage others to make similar plantings.
  - b. The quarterly survey had recommendations on the library purchasing more Faith based books. We were able to acquire 8/13 books that were suggested.
  - c. Some new exciting programs are happening at the library: Author talk with A.G.Sloan on October 12, Kinky Boots on October 16, Cut It Out the first program with our die cuts for crafts will be October 26, and a reintroduction of Tech on Handheld devices will be November 2. The tech class will be in both English and Spanish. The library is also participating in 3 downtown Trick or Treat Events.
  - d. There were some great numbers for the Library Programs and outreach events this month. We participated in the Corn Festival Scarecrow Walk and library personell walked in the Corn Festival Parade where our outreach was seen by many.
  - e. The Little Free Library was on display at the Liberty Arts Festival.
    - i. JULIE has been contacted and the site for the Little Free Library has been approved. The city has also approved the location of the Little Free Library.
  - f. The Basement floor is complete and looks amazing.
  - g. The electrical work has been completed.
  - h. Work continues on the library of things. We are currently designing a waiver for teens to check out some of the more expensive equipment.
  - i. A motion was made to designate Dani Christensen, MAPL, Bookkeeper, as an official financial duli authorized agent to include IMRF. Cummings motioned and Porth seconded. Approved 4-0.

- j. A motion was made to designate Resa Mai, MAPL, Director, as an official financial duli authorized agent to include IMRF. Cummings motioned and Anderson seconded. Approved 4-0.
  - k. Sign Works has designed our replacement library sign. The cost is 725/ sign with the installation donated.
  - l. The Library has received a \$5,328 grant for Extending Healthy services to purchase a refrigerated water bottle fill and a round table with 3 seats and a spot for a wheelchair. There will also be an outdoor solar charging station.
6. President's Report
- a. A motion was made to adopt the library 2022 - 2023 closure dates with the following amendments to change closing from 4 PM to 2 PM on: November 24, 2021, December 24, 2021, December 31, 2021, November 23, 2022, December 23, 2022, and December 31, 2022. Anderson motions and Porth seconded. Approved 4-0
  - b. The board will look into the possibility of going Fine Free.
7. Vice President's Report
- a. Rails had a good program on Strategic Planning. The staff should be included in the planning.
8. Financial Report
- a. Motion to accept the financial report 8A- 8E. Motioned by Cummings and seconded by Porth. Approved 4-0.
9. Committee Reports
- a. Finance Committee
    - i. Work is continuing on making the financial report easier to read. There is thought on adding a coding column to more easily see which category each bill belongs in.
  - b. Technology Committee
    - i. Research is continuing on TBS mobile printing. A meeting is to be scheduled with the representative to look over numbers.
  - c. Strategic Plan Committee
    - i. Due to a death in the family the meeting is to be scheduled next month.
  - d. Personnel Committee
    - i. The library just hired a new Patron Services Supervisor.
  - e. Policy Committee
    - i. No Report
  - f. Facilities Committee
    - i. The new basement floor and the electrical panel are completed and look amazing. The next project to be completed are the ceiling tiles on the first floor. The library will be seeking new bids for a generator.
10. Unfinished Business
- a. None
11. New Business
- a. None
12. Executive Session
- a. Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.
13. Action on Executive Session
- a. Motion to go into executive session time 7:24 PM. Moved by Anderson and seconded by Porth. Approved by 4-0
  - b. Motion to go back into meeting session time 7:35. Moved by Anderson and seconded by Porth. Approved 4-0
  - c. Motion to adopt the Directors report on salary increases that will go into effect on Jan. 1, 2022. Schedule will be included. Moved by Cummings and seconded by Porth. Approved 4-0.
14. Other

a. none

15. Adjournment - Time 7:36 - Cummings motioned to adjourn, seconded by Porth. Approved 4-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

\_\_\_\_\_  
Angelique Minett, Board Secretary

Library closure dates

Thanksgiving Eve	November 24, 2021	Wednesday	Close at 2 PM
Thanksgiving	November 25, 2021	Thursday	
Winter Closure	December 24, 2021	Friday	Close at 2 PM
Winter closure	December 25, 2021	Saturday	
New years Eve	December 31, 2021	Friday	Close at 2 PM
New years Day	Jan 1, 2022	Saturday	
Spring Closure Eve	April 16, 2022	Saturday	closes at 4
Spring Closure	April 17, 2022	Sunday	
Memorial day:	May 30, 2022	Monday	
Independence Day:	July 4-5, 2022	Monday and Tuesday	
Labor Day:	Sept 5, 2022	Monday	
** Corn Fest Parade	Sept 25, 2022	Sunday	
Thanksgiving Eve	Nov 23, 2022	Wednesday	close at 2 PM
Thanksgiving	Nov 24, 2022	Thursday	
Winter Closure	Dec 23, 2022	Friday	close at 2 PM
Winter closure	Dec 24 & 25	Saturday and Sunday	
New Year's Eve	Dec 31, 2022	Saturday	close at 2 PM
New Years Day	Jan 1, 2023	Sunday	
Spring Closure	April 8, 2023	Saturday	close at 4 PM
Spring Closure	April 9, 2023	Sunday	
Memorial Day	May 29, 2023	Monday	
Independence Day	July 3 & 4	Monday and Tuesday	
Labor Day	Sept 4, 2023	Monday	

\*\* Corn fest Parade date not yet determined and is a guess

Highlighted indicate amendments

