



MORRIS AREA PUBLIC LIBRARY
BOOKS FOR ALL

**Morris Area Public Library
Board of Trustees Minutes
February 8, 2021
6:30 pm**

Morris Area Public Library Conference Room

The Morris Area Public Library will convene a remote regular meeting on March 8 and 6:30 P.M. in the library basement. As permitted by Governor Pritzker's Executive orders 2020-07 and 2020-33, some board members may elect to attend the board meeting via remote means. In consideration of the COVID-19 Pandemic, the Governor's disaster proclamations and the executive orders, members of the public will not be permitted to attend the meeting in person, but will be able to view a livestream of all open portions of the meeting via Zoom:

Minutes-

1. Call to Order at 6:30 P.M.
2. Roll Call- Anderson and Porth present. Boma, Lawrence and Minett present via Zoom. Dergo and Cummings absent.
3. Review of the Agenda for Additions/Changes
 - a. Agenda stands as listed.
4. Correspondence, Communications, and Public Comment
 - a. None
5. Minutes from January 11, regular meeting - Boma motioned to approve January 11th Board Meeting Minutes and Porth seconded. Approved 5-0.
6. Directors Report
 - a. Patron had a fall on 1/28.
 - b. The Director has had two radio interviews, one on 1/27 and another on 2/8.
 - c. The follow up to the financial review was that the library is in a good position and that Meristem Financial can be used as a consultant on a as needed basis.
 - d. Two hepa air-filters will be purchased for the basement as the library transitions back to in person programming.
 - e. New backdrops were purchased for virtual programming.
7. President's Report
 - a. The library is in the process of hiring two new employees.
8. Vice President's Report - State Grant Opportunities
 - a. There are opportunities for grants from the State of Illinois.
<https://www.cyberdriveillinois.com/departments/library/grants/home.html>
 - b. The library will work on the Public Library per Capita and Equalization grant.
 - c. The library will look at the PPE and construction grants.
9. Financial Report
 - a. Consent Agenda Motion to approve: Porth motioned to approve the Financial Report A-G, Minett seconded. Approved 5-0.
10. Committee Report
 - a. Finance Committee
 - i. Will meet on Wednesday, February 10.
 - b. Technology
 - i. New computers have been purchased with grant money.

- ii. The new patron computer chairs are easy to clean and comfortable.
- c. Strategic Management
 - i. Will be meeting with the director the week of February 22 to discuss a 6 mo. plan for the library.
- d. Personnel Committee
 - i. The library is actively interviewing people for two new positions.
- e. Policy Committee
 - i. Work is continuing on the Trustee Binder.
 - ii. Links will be provided to various reference cites.
 - iii. The binder will include information on the library 4.0 standards, Robert's Rules of order, staff responsibilities, budget cycle and planning, board meeting dates and board members contact information.
- f. Building and Grounds Committee
 - i. The leaking library roof will be looked at for repairs.
 - ii. The signage on the side of the library is missing the work Public and repairs will be researched.
- 11. Unfinished business
 - a. None
- 12. New Business
 - a. None
- 13. Executive Session

Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.
Executive session pursuant to 5ILCS 102/3: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
- 14. Action on Executive Session
 - a. None
- 15. Other
 - a. None
- 16. Adjournment - Time 6:50 - Boma motioned to adjourn, seconded by Porth. Approved 5-0.

All topics on the agenda are potential action items.

The Morris Area Public Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator at (815) 942-6880 x116 promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.

Angelique Minett, Board Secretary

