



**Morris Area Public Library  
Board of Trustees Agenda  
Policy Committee Meeting  
7/13/20  
4:00 PM**

**Library and Open to the Public via Zoom**

The Morris Area Public Library will convene a special policy meeting on 7/13/20 and 4:00 PM in the Library. As permitted by Governor Pritzker's Executive orders 2020-07 and 2020-33, some board members may elect to attend the board meeting via remote means. In consideration of the COVID-19 Pandemic, the Governor's disaster proclamations and the executive orders, members of the public will not be permitted to attend the meeting in person, but will be able to view a livestream of all open portions of the meeting via

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89411124503?pwd=MURFWCsvU2o5T0tLUGpnQ3FmdTh4dz09>**

**Meeting ID: 894 1112 4503**

**Password: 174393**

**Dial by your location**

**+1 312 626 6799 US (Chicago)**

The meeting will include an opportunity for public comment. Any member of the public that would like to make a public comment can submit their public comment via email to [aminett@morrislibrary.com](mailto:aminett@morrislibrary.com) by 2:00 PM on 7/13/20. Public comments submitted via email will be announced during the public comment portion of the meeting.

## **Agenda**

1. Call to order and Roll Call for Policy Committee Meeting
2. Review of the Agenda for Additions/Changes
3. Public Comment
4. General Discussion:
  - a. Review of and/or edits to leave, grievance and trustee policies, plus general policy.  
Review of legal suggestions.
5. Adjournment

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Angelique Minett, Secretary



**Morris Area Public Library  
Board of Trustees Agenda  
Work Study Session  
7/13/20  
5:00 PM  
Library and Open to the Public via Zoom**

The Morris Area Public Library will convene a special policy meeting on 7/13/20 and 5 PM in the Library. As permitted by Governor Pritzker's Executive orders 2020-07 and 2020-33, some board members may elect to attend the board meeting via remote means. In consideration of the COVID-19 Pandemic, the Governor's disaster proclamations and the executive orders, members of the public will not be permitted to attend the meeting in person, but will be able to view a livestream of all open portions of the meeting via

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84317131235?pwd=d3NiQzN0cm5aeTJ1OC90bmdDYzRHZz09>**

**Meeting ID: 843 1713 1235**

**Password: 453964**

**Dial by your location**

**+1 312 626 6799 US (Chicago)**

**Meeting ID: 843 1713 1235**

The meeting will include an opportunity for public comment. Any member of the public that would like to make a public comment can submit their public comment via email to [aminett@morrislibrary.com](mailto:aminett@morrislibrary.com) by 3:00 PM on 7/13/20. Public comments submitted via email will be announced during the public comment portion of the meeting.

**Agenda**

1. Call to order and Roll Call for Work Study Session
2. Review of the Agenda for Additions/Changes
3. Public Comment
4. General Discussion:
  - a. Review of entire Trustee Bylaws draft, special attention to
    - i. fiscal calendars
    - ii. committee organization
    - iii. timelines
    - iv. officer positions
    - v. insurance
  - b. Review of grievance procedures



- c. Review of time off policies
  - d. Review communication protocols
  - e. Review of Pandemic plan
  - f. Review of Director contract
  - g. Property and Building review
    - i. climate shelter
    - ii. door alarm
    - iii. water issues
    - iv. security system
  - h. Trustee information update
  - i. Checking account update
  - j. FOIA phone line
  - k. Staff additions
5. Executive Session (if necessary)
- a. Executive session pursuant to 5ILCS 102/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body against legal counsel for the public body to determine its validity.
  - b. Final Action on Executive Session: (action)
6. Adjournment

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Angelique Minett, Secretary