



**Morris Area Public Library
Board of Trustees Minutes
Monday, May 20, 2019
6:30 p.m.**

5a1

Call to Order & Roll Call for the Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:30 p.m. Trustees present were: Carol Anderson, Steve Larson, Barb Boma, Jo Dergo, Caroline Cummings and Doug Pryor. Absent was Jamie Lain. Also present: Roberta Richter–Director, Vicki Harvey–Business Manager, John Fruit– Head of Adult Services, Matt Knott–Head of Children’s Services, Tammy Baldine-Technical Services Coordinator, and residents, Angelique Minett, Kyle Minett and Anthony Robinson.

Review of Agenda:

- Change wording on 6f on agenda; from “approve” final budget to “adopt” final budget.
- Change to dates on item 5e1 paragraph 5, fiscal year commencing July 1, 2019 and ending June 30, 2020.
- Change the amounts on item 5e3. Non-residence fee is calculated to \$103.

Public Comment: None

Consent Agenda:

- **Review & Approval of Minutes:** Board Meeting dated April 8, 2019
- **Review & Approval of Monthly Bills to be Paid:** \$42,290.57 for May.
- **Review & Approval of Payroll:** \$34,477.23 for April

Caroline Cummings made a motion to approve the Consent Agenda, Steve Larson seconded; motion carried 6-0.

New Business:

- New Trustee’s Barb Boma, Angelique Minett, and Anthony Robinson were sworn in by outgoing Secretary Steve Larson
- Steve Larson and Jamie Laine’s terms on the Board has ended
- Officer Roles:
 - Uncontested:
 - Carol Anderson- President
 - Angelique Minett- Secretary
 - Doug Pryor- Treasurer
 - Run off between Caroline Cummings and Anthony Robinson
 - Caroline Cummings- Vice President (by majority vote)
- Committee Appointments: There was one contest seat for the chair of the Policy committee between Caroline Cummings and Anthony Robinson. Caroline Cummings was assigned (by majority vote)
 - Carol Anderson- Personnel (chair)
 - Barb Boma- Personnel & Facility
 - Caroline Cummings- Policy (chair) & Finance
 - Jo Dergo- Facility (chair) & Person
 - Angelique Minett- Policy & Finance
 - Doug Pryor- Finance (chair)
 - Anthony Robinson- Facility & Policy



5a2

- Caroline Cummings made a motion to have all Trustee's, the Director, and the Business Manager on the bank accounts with authority to sign checks as needed. The names are as follows: Carol Anderson, Barb Boma, Joieine Dergo, Doug Pryor, Caroline Cummings, Roberta Richter, Angelique Minett, Anthony Robinson and Vicki Harvey. Barb Boma seconded; motion carried 7-0
- Safety Deposit Box at Grundy Bank- If nothing important is in it, cancel it. Jo Dergo has access to it.
- Barb Boma made a motion to amend the non-residence fee to \$103, Anthony Robinson seconded; motion carried 7-0.
- Caroline Cummings made motion the adopt the Final Budget for FY19/20, Carol Anderson seconded; motion carried 7-0

Unfinished Business:

- Ryan Frederick from Cintas was here and gave a presentation on the services they will provide. Contract will be for 3 years, main level only, with US Communities bulk pricing. We will not be charged a service charge and our price will never increase. A clause will be added regarding cancellation. Anthony Robinson made motion to approve the contract, Barb Boma seconded; motion carried 7-0.
- Ryan Hansen and Guy Christensen from Chamlin & Associates came out on April 9th and did a building walk-thru. They will put together a proposal for the Library to assist with putting together a scope of work for our building and maintenance plan. Guy Christensen will be present at the June Regular Board Meeting.

Director's Report:

- Three library employees are leaving. Tammy Marizza, Sarah Sidy, and Isabella Prignano.
- Three new employees have joined the team. Nikki Kiper, Lisa Gibbs, and Sharon Alonzo. Nikki is a Morris resident with an Associate's degree in elementary education. She started on May 7th. Lisa is a former Morris resident who currently works at the Reddick Public Library in both Circulation and Youth Services. Her first day will be June 2nd. Sharon is also a Morris resident who works as the Director at the United Methodist Preschool. Her first day will be May 28th.
- The Brush & Brew event on May 10th brought in \$375 for the library. The Exhibit Fine Art Center & Gallery donated \$15 to us for every \$40 ticket sold.
- The Library was awarded a RAILS Continuing Education Grant in the amount of \$3,000 to be used for hosting Ryan Dowd from Hesus House, to speak to staff members and volunteers from Grundy Area PADS regarding the topic "How to Understand Your Homeless Patrons." The event will take place on Oct. 18th.
- The Library was awarded a grant in the amount of \$250 from LyondellBasell to provide STEAM programming/materials for our Summer Reading Program.
- The Library was awarded a grant in the amount of \$150 from the Community Foundation of Grundy County to cover the cost of the "Money as You Grow!" program. This program is provided by the Illinois Extension College of Agriculture, Consumer & Environmental Sciences to help children learn about money as they grow. It's for children ages 4 and up and will take place of a period of three sessions during the summer.
- The Library is now part of Explore More Illinois. This is a free service that provides instant online access to free and discounted tickets to museums, science centers, sporting events, zoos, park districts, theaters and other fun cultural venues.

Staff Report:

- John Fruit gave presentation on Collection Status.



Trustee Report:

- Treasurer Doug Pryor discussed the Fund Account Report, Expenditure Report, and the Revenue Report.

Committee Reports: None

Adjournment: Motion made by Barb Boma, seconded by Anthony Robinson. Meeting adjourned at 8:20 pm.

Steve Larson, Board Secretary