



**Morris Area Public Library
Board of Trustees Minutes
Monday, April 1, 2019
12:00 p.m.**

Call to Order and Roll Call for Board of Trustees Meeting

President Carol Anderson called the meeting to order at 12:02 p.m.

Trustees present were Jo Dergo and Caroline Cummings. Absent was Pryor, Larson and Lain. Also present was resident, Angelique Minett.

Public Comment: None

Building and Maintenance Plan: Director Richter presented a working document that will be used to track building components, tasks, installation dates, service life, original costs, evaluated condition, and projected replacement costs. Cummings made suggestions on the layout of the document.

Schedule Walk-thru: The committee recommended contacting Chamlin & Associates (Guy Christenson) to perform a walk-thru with Roberta, Vicki and at least one committee member.

Cintas proposal: Brochures were passed around for review. There was discussion of the products that Cintas provides. Traffic mats are a must to keep our new carpet protected in high traffic areas. Fragrance-free air fresheners were recommended by Cummings. The committee proposed doing a comparison of cost between what the Library is currently paying; to include supplies and employee time. Comparisons will be provided at the Regular Board Meeting in April.

Adjournment: Motion made by Jo Dergo, seconded by Carol Anderson. Meeting adjourned at 12:37 pm.

Jo Dergo, Committee Chair