



Morris Area Public Library  
Board of Trustees Minutes  
Monday, April 8, 2019  
6:30 p.m.

**Call to Order & Roll Call for the Board of Trustees Meeting:**

Carol Anderson called meeting to order at 6:30 p.m. Trustees present were: Carol Anderson, Steve Larson, Barb Boma, Jo Dergo and Doug Pryor. Absent were Jamie Lain and Caroline Cummings. Also present: Roberta Richter- Director, Vicki Harvey- Business Manager, Matt Knott- Head of Children's Services, Nydia Robinson- Head of Patron Services, and residents Angelique Minett and Tony Robinson.

**Review of Agenda:** (6a) Presentation from John Fruit re: Collection Status will take place at the May meeting.

**Public Comment:** None

**Consent Agenda:**

- **Review & Approval of Minutes:** Board Meeting dated March 11, 2019
- **Review & Approval of Monthly Bills to be Paid:** \$32,484.91 for April
- **Review & Approval of Payroll:** \$33,033.78 for March

Barb Boma made motion to approve the Consent Agenda, Steve Larson seconded; motion carried 5-0

**Director/Staff Report:**

- M. Knott spoke about the National Amnesty Day which is on May 28, 2019. We are teaming up with We Care and will host a "Food for Fines" week starting May 27<sup>th</sup> to June 2<sup>nd</sup>. Patrons can bring in canned goods to have fines cleared off of their patron record. Amounts will be determined by the Director in the upcoming month.
- The owner of the Chop Shop offered the use of their patio to the library on Tuesdays to host events
- Matt spoke about his visit to the Kiwanis meeting. They are having a literacy campaign at First Midwest Bank this upcoming week which he and Roberta plan to attend.
- The Stuffed Animal Sleep Over program was a huge success. Carol received several messages from parents about how wonderful it was.
- The Puppet show on Saturday, March 30, 2019 had a great turn out. 72 people attended.

**Trustee Report:**

- Trustee Pryor went over the Fund Account Report, Expenditure Report and the Revenue Report.

**Committee Report:**

- The Facilities Committee meeting took place on April 1<sup>st</sup> at noon
- Chamlin & Associates were here on April 9<sup>th</sup> to do a walk-thru. Jo Dergo, Caroline Cummings, Roberta Richter and Vicki Harvey were present. They will be providing the library with information in regards to a scope of work on our building and maintenance plans.
- The Cintas proposal to provide their services for the upper level only of library was approved upon the agreement to have a 1 year contract.

Carol Anderson made motion to approve based on 1 year contract, Barb Boma seconded; motion carried 5-0



**Unfinished Business:** None

**New Business:**

- Draft budget placed on file. Motion made by Doug Pryor, seconded by Carol Anderson; motion carried 5-0
- Ordinance approving transfer of funds from the Corporate Fund to Special Reserve Fund in the amount \$45,402. Doug Pryor motion to approve, Barb Boma seconded; motion carried 5-0
- Revised Nepotism Policy. Steve Larson made motion to approve, Carol Anderson seconded; motion carried 5-0
- A revised proposal from Proven IT for copiers. Carol Anderson made motion to approve, Barb Boma seconded; motion carried 5-0

**Adjournment:** Motion made by Doug Pryor, seconded by Jo Dergo. Meeting adjourned at 7:35 pm.

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Steve Larson, Board Secretary