



**Morris Area Public Library  
Board of Trustees Meeting  
Monday, December 10, 2018  
6:30 p.m.**

**Agenda**

1. Call to Order and Roll Call for Board of Trustees Meeting
2. Review of the Agenda for Additions/Changes
3. Public Comment
4. Consent Agenda (Roll call vote). Motion to approve:
  - a. Minutes of previous meeting (November 12, 2018)
  - b. October: Invoices to be paid in the amount of \$35,822.27 which includes checks numbered 14163-14186 and 4 debits.
  - c. October: Payroll: \$41,321.93
  - d. November: Invoices to be paid in the amount of \$50,514.98 which includes checks numbered 14187-14211 and 4 debits.
  - e. November payroll: \$24,837.77
  - f. December Check Log
5. Director's Report
6. Trustee Report
7. Committee Reports
8. Unfinished Business:
  - a. Motion to approve Vacation Policy
  - b. Signatures for previously approved Resolution to Reduce Library Trustee Terms
9. New Business:
  - a. Discussion/Review of Per Capita Grant Requirement: review Chapters 6-10 of the Trustee Facts File, 3<sup>rd</sup> edition (included in packet or visit [www.cyberdriveillinois.com/departments/library/libraries/pdfs/trusteefacts.pdf](http://www.cyberdriveillinois.com/departments/library/libraries/pdfs/trusteefacts.pdf))
  - b. Motion to Approve Ordinance Authorizing Payment for Unused Vacation
10. Communications (includes emails to the board)
11. Executive Session
12. Final Action on Executive Session
13. Adjournment

**All topics on the agenda are potential action items.**

The Morris Area Public Library District is subject to the requirement of the American with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting for the facilities, are required to contact the library administrator (815 942-6880) promptly to allow the Morris Area Public Library District to make reasonable accommodations for those persons.