

Morris Area Public Library
Regular Board Meeting: September 12, 2018

Present: Carol Anderson, Steve Larson , Jo Dergo, Barb Boma, & Caroline Cummings; Vicki Harvey, Recording Secretary ; missing Jamie Lain, Doug Pryor

- **Call to order at 5:00**
- **Review of Agenda for Additions/Changes:** Move Auditor up in the agenda when he arrives
- **Review of Board Minutes on 8.13.18 & Special Meeting on 8.23.18:** Larson made the motion & Cummings seconded; motion carried 4-0
- **Review & Approval of Bills & Payroll:** Cummings motioned for bills \$124,615.14 (including \$55,375 down payment on carpet) and payroll of \$34,776.16, second by Dergo; motion carried 4-0.
- **Director's Report:** New flooring from the main door to the computers will start on Tuesday and finish on Friday. The main checkout desk will be moved back to the middle. The final flooring will begin on Oct. 1 and be completed by Oct. 15. The Children's and computer/main desk area will remain open during the installation.
- **New Business:**
 - **Review of Audit:** Brian Zabel presented the audit to the board; Mr. Zabel went over the financial position and declared that the library's financial position is good. There was a discussion of ways to improve the financial reporting with more specificity and Zabel

will assist the bookkeeper to set up for the current fiscal year that began on July 1, 2018.

- **Motion to approve the Audit presented by Zabel:** motion by Cummings & second by Dergo; motion carried.
- **Letter received from the Community Foundation:** The library will receive the annual endowment of \$4,410.33. Motion by Anderson & second by Cummings to accept the donation and earmark for book collection and programming. Motion carried 4-0.
- **Motion to approve a one time stipend of \$2,000 for additional duties assumed by Matt Knott:** motion made by Cummings & second by Larson; motion carried 4-0
- **Board discussion of survey of staff & public:** Sarah Sidy offered to set up on Survey Monkey & will report at the next board meeting.
- **Board Discussion of candidate interviews:** the board discussed dates and times; TBD.
- **Adjournment:** motion made by Anderson & second by Larson; Board adjourned at 6:15 P.M.



Steve Larson, Board Secretary

**Morris Area Public Library
Special Session September 24, 2018**

Present: Barb Boma, Carol Anderson, Jo Dergo, and Steve Larson by phone; Vicki Harvey, board secretary

- Call to order at 12:00 P.M.
- No changes to the agenda
- Public Comment: none
- Motion to adopt the Budget & Appropriation Ordinance for fiscal year beginning July 1, 2018 made by Boma & seconded by Dergo. Motion carried 4-0.
- Motion to Adjourn at 12:10, made by Dergo & second by Boma.