

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MINUTES
Monday, August 13, 2018 at 6:30 PM**

Call to Order and Roll Call for Board of Trustees Meeting

President Carol Anderson called the meeting to order at 6:30 PM. Trustees present were Steve Larson, Joeine Dergo, Doug Pryor, Barb Boma and Caroline Cummings. Absent was Jamie Lain. Recording secretary- Vicki Harvey.

Review of Agenda for Additions/Changes—July payroll changed from \$30,972.60 to \$31,757.29 due to adding error. Motion to approve made by Anderson, Larson seconded the motion. Roll call vote was taken and all in favor.

Minutes of the Meeting on July 9, 2018— Boma motioned to approve the minutes, Larson seconded the motion. Roll call vote was taken and all in favor.

Review and Approval of Bills & Payroll—Anderson motioned to approve the bills for August in the amount of \$28,077.11 and payroll for July in the amount of \$31,757.29 and was seconded by Larson. Roll call vote was taken and all in favor.

Adler Roofing—Repair of roof and replacement of some gutters. Cost of materials and labor \$19,850. Dergo motioned to approve, Boma seconded. Roll call vote taken and all approved. Motion carried.

Service 1 Inc.—Cleaning and sanitizing of all air ducts and air system \$3,200. Dergo motioned to approve, Boma seconded the motion. Cummings questioned where this cost fits in the plan and would like a better understanding of what it means to updating our system going forward. Roll call vote was taken 5 yes and 1 no. Motion carried.

Steve's Flooring—new carpet and flooring on the main level. \$79,948.60 for labor and materials. Larson motioned to approve, Boma seconded. Discussion of this expense is not in the overall budget and concern about the percentage of the overall budget; also there is no plan for this allocation by the Facilities Committee. Roll call vote taken, 4 yes and 2 no. Motion carried.

Replacing of Bulbs and Bulb Housing in Children's Dept.— two bids were received from Ayers Electric and Baker Electric. Discussion to switch to LED bulbs and also to see if there is grant money available through ComEd was brought up. This was tabled for the time being.

Woodworker's Display—will be put in the adult reading area. Display hasn't been brought in yet by the woodworkers.

Heritage Technology – Quarterly fee per contract \$6,900. Anderson motioned to approve, Cummings seconded. Roll call vote taken all approved. Motion carried.

WCSJ Advertising— anti-bullying and drug abuse prevention. \$251 for advertising 10 times throughout the month of August. Library will be mentioned in advertisement. Anderson motion to approve, Dergo seconded the motion. Roll call vote taken and all approved. Motion carried.

Closed Session started at 7:59pm ended at 8:15pm.

Director's Report – None

Adjournment— Pryor motioned to adjourn meeting at 8:15 PM, Larson second the motion. All approved.