

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, September 14, 2015 at 6:30 PM
Library Auditorium**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:38 PM. Trustees present were Larson, Jamie Lain, Doug Pryor, Michelle Pruum, Joeine Dergo, Linda Jones and Barb Boma. Also attending were member of the public, Lorene Kennard, director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes--Add under New Business--Corporate Authorization Resolution; Stripe parking spaces for North parking lot; Committees.

Public Comment--Ellen Hutchings, member of the public, spoke.

Minutes of the Meeting on August 10, 2015—Boma motioned to approve the minutes from August 10, 2015 as amended and then consented to withdraw. Larson motioned to approve the minutes of August 10, 2015 as amended to include the list of people who spoke in public comment and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of Bills & Payroll--Boma questioned if a laminator had been purchased. Kennard said it is working and will put off buying a new one until the next budget and see if Carol talked with the Friends of the library. Pruum motioned to approve the bills and payroll and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports--Pryor suggested the auditor look over the tentative Budget & Appropriation Ordinance before the September 21, 2015 meeting at 7:00 PM. Jones motioned to approve the Treasurer's and Financial reports and was seconded by Dergo. Roll call vote was taken and all approved.

Director's Report

Old Business

- Meeting room policy
 - * Business use of meeting rooms
 - * **Professionals**
 - * Educational programs by professionals, e.g., physicians, financial planners, or attorneys, are permitted only when the program is sponsored as a WNPLD program. A professional wishing to present an educational program should submit an application to the Youth Services Department. WNPLD staff will consider these applications when planning WNPLD sponsored programs for patrons.

Pryor motioned to refer the meeting room policy to the policy committee for further review and was seconded by Lain. Roll call vote was taken and all approved.

New Business

- Public Comment Policy--Larson is to email the current policy from August 10, 2015 and the policies can be added or subtracted together. Lain motioned to send the public comment policy to the policy committee for review to look at the two presented and seconded by Jones. Roll call vote was taken and all approved.
- Wifi Policy--remove the \$1 charge--Pryor motioned to drop the wifi fee but leave the password protect and was seconded by Larson. Roll call vote was taken and all approved.
- Holiday closings--Boma motioned for the library to be open on Mother and Father's Day and close at 1:00 PM on Thanksgiving Eve and was seconded by Pruum. Roll call vote was taken with Lain, Pryor and Dergo saying No and Larson, Pruum, Jones and Boma saying Yes.
- Corporate Authorization Resolution--It was decided to have four of the seven trustees be authorized for everything listed on the Resolution except for endorsing the checks can be two.
- North Parking Lot--Kennard to call the City to see if they would put the stripes on the North parking lot.
- Committees--Committee heads and times and dates are to be determined.

Executive Session

- Personnel--Motion to go into executive session was made by Larson at 8:46 PM and was seconded by Lain. Roll call vote was taken and all approved.
- Motion to come out of executive session was made by Boma and seconded by Jones at 9:30 PM. Roll call vote was taken and all approved.

Adjournment--Boma motioned to adjourn the meeting at 9:35 PM and was seconded by Pruum

Submitted by



Michelle Pruum
Secretary



Jean Peterson
Recording Secretary

**MORRIS AREA PUBLIC LIBRARY
SPECIAL B & A ORDINANCE MEETING
Monday, September 21, 2015 at 7:00 PM
Library Auditorium**

Call to Order and Roll Call

President Steve Larson called the meeting to order at 7:01 PM. Trustees present were Larson, Pryor, Dergo and Jones. Absent were Lain, Pruim, and Boma. Also attending were Lorene Kennard, director and Jean Peterson, recording secretary.

Public Comment—None

Approve Budget & Appropriation--Pryor motioned to accept the B & A as amended and was seconded by Larson. Roll call vote was taken and all approved.

Adjournment--Pryor motioned to adjourn at 7:07 PM and was seconded by Larson. Roll call vote was taken and all approved.



Jean Peterson
Recording Secretary