

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, September 12, 2016 at 6:30 PM
Multipurpose Room**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:30. Trustees present were Larson, Carol Anderson, Joeine Dergo, Linda Jones, Michelle Pruim. Absent were Jamie Lain & Doug Pryor. Lorene Kennard, director, and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—None

Public Comment--None

Review and Approval of Minutes of the Meeting on August 8, 2016--Larson motioned to approve the minutes from 8/8/2016 and was seconded by Anderson. Roll call vote was taken and all approved with the exception of Michelle Pruim who abstained.

Review and Approval of Bills & Payroll—Linda Jones questioned the legal fees amount. Kennard said it was from the documents of the house and closing. It was brought up that maybe those amounts should come out of the proceeds. Kennard is to check with the lawyer. Pruim motioned to approve the September bills and was seconded by Jones. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports—Larson motioned to accept the Treasurer's and Financial Reports and was seconded by Anderson. Roll call vote was taken and all approved.

Director's Report

Old Business

- Review of bids for Fall landscaping cleanup--Motion was made by Pruim to use McComb for landscaping and was seconded by Anderson. Roll call vote was taken and all approved.

New Business

- Review day of board meeting--Meetings are to be held at the same time--second Monday of each month at 6:30 PM.

➤ **Committee Reports**

- a. Personnel
 - b. Policy
- Maternity Leave--Identify "eligible" employees. See policy in Director's Report-- Kennard asked for clarification on what is "eligible" employee. May use

disability through IMRF. Will need someone to temporarily step in by December.

c. Finance

- Adding IMRF hours to Circulation Department (Trustee Anderson)- Tabled until October

d. Building

Executive Session

Motion to go into executive session at 7:48 PM was made by Anderson and seconded by Jones. Roll call vote was taken and all approved. Motion was made to come out of executive session at 8:08 by Jones and seconded by Pruim. Roll call vote was taken and all approved.

Adjournment--Motion was made by Anderson to adjourn and was seconded by Jones. Roll call vote was taken and all approved.

Submitted by

Michelle Pruim
Secretary

Jean Peterson
Recording Secretary