

**Personnel Meeting 8.7.17 at 4:30 p.m.**

**Present: Jo Dergo; Steve Larson; Carol Anderson (chair); Caroline Cummings (left at 4:50); Michelle Pruum; Rose Gilman, director**

**Public Comment: none**

**Old Business: Discussed library hours; will be on next board meeting agenda**

**New Business:**

- Went over comments for director's 90 day evaluation; discussed groups that the director is visiting; Caroline would like statistics on these visits; Prairie Cat wants Rose to work on their budget; Rose is taking responsibility for situations with staff & patrons
- Rose shared how scheduling of staff has changed, enabling her to save costs (will be included in the board packet); coordinators will fill in when the director is absent on a rotating basis; Rose is looking to add structure and order to the staff
- Rose wants to set up a volunteer program (she applied for a grant) to handle more of the gardening & maintenance; a current staff member is now mowing grass
- Trustees viewed the new carpet installed this week & recommended replacing carpet throughout the patron areas

**Meeting adjourned at 5:25 p.m.**