

**MORRIS AREA PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES MEETING  
Monday, November 14, 2016 at 6:30 PM  
Multipurpose Room**

**Call to Order and Roll Call for Board of Trustees Meeting**

President Steve Larson called the meeting to order at 6:30. Trustees present were Carol Anderson, Joeine Dergo, Linda Jones, Jamie Lain, Steve Larson. Absent were Michelle Pruum & Doug Pryor. Also present were Lorene Kennard, director, and Jean Peterson, recording secretary and members of the public.

**Review of Agenda for Additions/Changes—None**

**Public Comment--**Ruth Chesareck, Friends of the library representative, had questions regarding the bus trips such as who would be doing it to reach out to the public.

**Review and Approval of Minutes of the meeting on October 10, 2016 and October 27, 2016 Personnel Committee--**Larson motioned to approve the minutes of the October 10, 2016 board meeting and was seconded by Anderson. Roll call vote was taken and all approved with the exception of Lain who abstained. Anderson motioned to approve the minutes from the October 27, 2016 personnel committee meeting and was seconded by Larson. Roll call vote was taken and all approved with the exception of Lain who abstained.

**Review and Approval of Bills & Payroll—**Anderson motioned to approve the bills and payroll excluding payment to Jerry's Glass & Lock (may file claim for glass window) and was seconded by Larson. Roll call vote was taken and all approved.

**Review and Approval of Treasurer's Report and Financial Reports—**Larson motioned to accept the Treasurer's and Financial Reports and was seconded by Anderson. Roll call vote was taken and all approved.

**Director's Report**

**Old Business--** None

**New Business**

- a. Cleaning children's department--Motion was made by Anderson to accept bid of Servicemaster Restoration for cleaning of damage in children's department and was seconded by Lain. Roll call vote was taken and all approved.
- b. New flooring in the children's department--Building Committee members will go to Steve's Flooring to look at samples for new flooring. Sue Morse said the Friend of the library would put the books back on the shelves.
- c. HVAC--Anderson motioned to choose Plan A with Johansen & Anderson and was seconded by Lain. Roll call vote was taken and all approved including Pruum who arrived at 7:26 PM.

➤ **Committee Reports**

- a. Personnel
- b. Policy
- c. Finance
- d. Building

**Executive Session**--Motion was made by Dergo to go into executive session and seconded by Pruiim at 7:44 PM. Roll call vote was taken and all approved. Motion was made by Anderson to come out of closed session at 8:30 PM and was seconded by Jones. Roll call vote was taken and all approved. Motion was made by Anderson to accept the resignation of Kennard and was seconded by Larson. Roll call vote was taken and all agreed.

**Adjournment**-- Adjournment at 8:37 PM

Submitted by

Linda Jones  
Secretary Pro Tem

Jean Peterson  
Recording Secretary