

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, November 13, 2017 at 6:30 PM
Meeting Room**

Call to Order and Roll Call for Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:33 PM. Trustees present were Anderson, Jo Dergo, Jamie Lain, Steve Larson & Doug Pryor. Absent were Caroline Cummings & Michelle Pruiim. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—None

Public Comment—None

Review and Approval of Minutes: Motion was made by Larson to approve the October 9, 2017 board minutes and October 17, 2017 Special Meeting minutes and was seconded by Anderson. Roll call vote was taken and all approved.

Review and Approval of November, 2017 Bills in the amount of \$22,864.30 and October, 2017 Payroll in the amount of \$26,710.78--Motion was made by Pryor to approve November bills and October payroll and seconded by Anderson. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports October, 2017—Pryor reported that October was a peak month in revenues due to the property tax payment. Pryor also mentioned that expenses were trending well and that all the accounts were good and in great shape. Motion was made by Dergo to approve the Treasurers and Financial Reports and was seconded by Pryor. Roll call vote was taken and all approved.

Directors Report

Old business

- **Levy Ordinance Approval—**Motion was made by Pryor to approve the levy ordinance and seconded by Lain. Roll call vote was taken and all approved. There were zero abstains and two absent.
- **Roof Quote Approval—**Motion was made by Anderson to approve the roof quote as presented from R.B. Crowther Company and seconded by Dergo. Roll call vote was taken and all approved. This is a temporary fix and the Director and Trustees will plan accordingly in the B & A for FY19.
- **IMRF payment--\$75,000—**Motion was made by Pryor to make a one-time \$75,000 payment to IMRF and was seconded by Anderson. Roll call vote was taken and all approved.

New business

- Trustee Facts File Review of Chapters 1-5—Director Rose highlighted and made a lot of notations in the margins for easy review.
- Serving Our Public Chapter 12
- Health Insurance—Anderson motioned to use G532 PPO 80/20 Plan with BlueCross BlueShield and was seconded by Larson. Roll call vote was taken and all approved.
- Johansen & Anderson Maintenance Agreement—Director Rose read over the provisions and had the liability section revised. Anderson motioned to approve Plan-A and was seconded by Lain. Roll call vote was taken and all approved.
- Otis Service and Repair Order—Motion was made by Pryor to repair the elevator and was seconded by Dergo. Roll call vote was taken and all approved.
- Trustee Vacancy—In response to Michelle Pruiim’s verbal resignation, all that is needed is a letter of intent and resume since this position is being appointed (not elected),

Committee Reports

- a. Personnel—Lots of personnel changes
- b. Policy—In packet
- c. Finance—In January or February, the Board will talk about pre-budget
- d. Facilities—

Adjournment --Motion was made by Pryor to adjourn at 8:01 PM and was seconded by Dergo. Roll call vote was taken and all approved.

Submitted by

Steve Larson
Secretary Pro Tem

Jean Peterson
Recording Secretary

