

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday March 14, 2016 at 6:30 PM
Multipurpose Room**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:32. Trustees present were Larson, Carol Anderson, Joeine Dergo, Linda Jones, Jamie Lain, Michelle Pruum, and Doug Pryor. Also attending were Lorene Kennard, director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—Lain requested policy suggestions be added to Committee reports under policy.

Public Comment—none

Review and Approval of Minutes of the Meeting on February 8, 2016—Motion was made to approve the minutes from February 8, 2016 and accept as amended by Anderson and seconded by Pruum. (Amendment documented in revised February 8, 2016 minutes). Roll call vote was taken and all approved with Jones and Lain abstaining.

Review and Approval of Bills & Payroll—Pryor motioned to accept Bills & Payroll and was seconded by Anderson. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports—Jones motioned to approve the Treasurer's and Financial Report's and was seconded by Larson. Roll call vote was taken and all approved.

Director's Report—It was decided to put the wheel chair out of public sight. Youth Services Manager position has been offered to one candidate; offer is pending background check.

Old Business

- a. Strategic Plan—The RFP I included last month cost \$30,000 to execute. We could get a consultant to give us some direction for about \$5,000. Did not pursue.
- b. Office machines vendor—It was suggested to put in budget for next Fiscal.

New Business--None

Committee Reports

- a. Personnel—Did not meet
- b. Policy-Future committee meetings: April 10, May 15 and June 10 at 1 PM
- Mission
 - Current language – The Morris Area Public Library District encourages literary, cultural, and technological literacy and lifelong learning for all members of the community by providing books, technology, and other media that inform, enrich, and entertain.
 - Proposed language – The Morris Area Public Library District provides our community with the power of information to encourage the joy of reading, cultural and technological literacy, while engaging and inspiring all members of the community.
- Vacation eligibility
 - Current language - After one year (computed from date of employment), employees shall become eligible for vacation with pay as defined in this section. Eligible employees will be compensated for the number of hours usually worked on the day for which vacation is taken.
 - No vacation time will be awarded during the 30-day probation period. After the expiration of the probation period, vacation time will be awarded on a pro rata basis for the remainder of fiscal year. At the beginning of the following fiscal year (July 1), the full following year's vacation allocation will be awarded.

Motion to approve new mission statement as proposed by staff was made by Anderson and seconded by Jones. Roll call vote was taken and all approved.

Motion to approve vacation eligibility policy as stated effective 3/14/16 was made by Larson and seconded by Anderson. Roll call vote was taken and all approved except for Dergo and Lain who left at 8:20 before the vote was taken.

c. Finance—Nothing to report. Will meet Monday, 3/28/16

d. Building

- 1. Chapin Street house—The house will be appraised and sealed bids will be Published.

Executive Session—None

Adjournment—Motion to adjourn at 9:01 was made by Pryor and seconded by Larson. All approved with the exception of Dergo and Lain who left at 8:20 P.M.

Submitted by

Michelle Pruum
Secretary

Jean Peterson
Recording Secretary

