

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, March 12, 2018 at 6:30 PM
Meeting Room**

Call to Order and Roll Call for Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:30 PM. Trustees present were Anderson, Dergo, Doug Pryor, Barb Boma. Absent were Steve Larson, Jamie Lain and Caroline Cummings. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—

Public Comment—Kathy Maddox—RE: Meeting Room Cancellation

Review and Approval of Minutes—Motion was made by Pryor to approve the February 12, 2018 minutes and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of March, 2018 Bills in the amount of \$8,563.36 & February, 2018 Payroll in the amount of \$36,245.69—Pryor noticed increase in salary—Director Rose explained it was a comp time payout. Dergo motioned to accept the bills and payroll and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports February, 2018—Tort Liability is in the negative and money will have to be moved from corporate to liability—more will be levied for next year. Pryor said February was a boring revenue month and a non property tax month. Pryor would like a Pro's advice for extra cash investments. Pryor noted Payroll was up in expenses. Unemployment is all paid. Book purchases larger than normal. The \$9,000 in tech was quarterly Heritage bill. Furniture and Fixtures was high due to carpet replacement. Pryor said that the Bus Trip line was the happiest line item. Boma motioned to approve the Treasurer's and Financial Report's and was seconded by Dergo. Roll call vote was taken and all approved.

Directors Report

Old business

- Job Descriptions—Info only
- Organizational Chart—Info only

New business

- Meeting Room Policy—Jamie to set

Executive Session—Motion was made by Anderson to go into executive session for personnel at 7:50 PM and seconded by Pryor. Motion was made to go back to open session by Anderson and seconded by Boma at 8:23 PM.

Executive Session pursuant to 5ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Committee Reports

- a. Personnel—Meet on job descriptions
- b. Policy—Anderson will call Lain before the next meeting
- c. Finance—Will meet Saturday, March 17, 2018 at 9:00
- d. Facilities

Adjournment—Motion was made by Boma to adjourn at 8:29 PM and was seconded by Pryor.

Submitted by,

Carol Anderson
President

Jean Peterson

Recording Secretary

