

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, January 11, 2016 at 6:30 PM
Multipurpose Room**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:30. Trustees present were Larson, Carol Anderson, Joeine Dergo, Linda Jones, Michelle Pruim, and Doug Pryor arriving at 6:54 PM. Absent was Jamie Lain. Also attending were members of the public, Lorene Kennard, director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—Anderson had a personnel request to be added.

Public Comment—none

Review and Approval of Minutes of the Meeting on December 14, 2015—Motion was made to approve the minutes from December 14, 2015 by Anderson and seconded by Larson to also include “discussion of business use of meeting rooms was reviewed. Determined that policy is fine” as # 3 under policy. Roll call vote was taken and all approved.

Review and Approval of Bills & Payroll—Anderson motioned to approve the January, 2016 bills and payroll and was seconded by Jones. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports—Jones motioned to approve the Treasurer's and Financial Report's and was seconded by Anderson. Roll call vote was taken and all approved.

Director's Report

Old Business

- a. Strategic Plan—It was decided to wait until the next fiscal year since there is not a huge amount of urgency. Kennard is to bring “one best experience in the library” to the board for February's meeting.
- b. Chapin Street house—Dergo, Anderson and Shawn Hornsby, real estate agent with Century 21, went through the Chapin Street House. Hornsby will do a more thorough evaluation at no charge to the library. Kennard is to check on alley rights.
- c. Carol Anderson was assigned to Personnel and Building Committees.

New Business

Committee Reports

- a. Personnel—Executive performance evaluations were sent to all board members
- b. Policy—Did not meet—rescheduled to 1/17/16 at 1:00
- c. Finance—Met 12/15/15. Pryor requested compensation pool for FY17 and will meet Monday, 1/18/16 at 11:00 AM.
- d. Building—Stay tuned.

Executive Session

Motion to enter executive session at 7:50 PM was made by Pruim and seconded by Larson. Roll call vote was taken and all approved. Motion was made by Pryor to open executive session at 8:35 PM and seconded by Jones. Roll call vote was taken and all approved.

Motion was made by Anderson to accept the retirement request from Carol Hutchings effective 2/11/2016. (Last day physically working in library will be January 22, 2016). Move to allow accrued vacation time to be used at the end of employment and to extend health insurance coverage through the end of February, 2016. Seconded by Pryor. Roll call vote was taken and all approved.

Adjournment

Larson motioned to adjourn and was seconded by Jones. Roll call vote was taken and all approved.

Submitted by



Michelle Pruim
Secretary



Jean Peterson
Recording Secretary