

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, January 22, 2018 at 6:30 PM
Meeting Room**

Call to Order and Roll Call for Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:30 PM. Trustees present were Anderson, Jo Dergo, Caroline Cummings, & Doug Pryor. Absent was Jamie Lain & Steve Larson. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—None

Public Comment—None

Review and Approval of Minutes: Motion was made by Anderson to approve the minutes from December 11, 2017 and was seconded by Pryor. Roll call vote was taken and all approved.

Review and Approval of January, 2018 Bills in the amount of \$16,937.60 & December, 2017 Payroll in the amount of \$30,999.19--Motion was made by Pryor to approve January, 2018 bills and December payroll and seconded by Cummings. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports December, 2017—Pryor reported that Property Tax money will be trickling in. Expenditures were light for the month. Voice vote was taken and all approved the Treasurer's and Financial Reports.

Directors Report

Old business

- New Trustee discussion—Motion was made by Anderson to accept Barb Boma as trustee and seconded by Pryor. Roll call vote was made and all approved.
- Possible executive session to review trustee applicants--No
- Per Capita Grant—was accepted

New business

- MIDCO phone services—Motion was made by Cummings to accept MIDCO bid to get phones repaired and seconded by Pryor. Roll call vote was taken and all approved. Find out yearly maintenance plan.

Committee Reports

- a. Personnel—Discuss at February meeting—Non-exempt employees—Hour change from 40 hours per week to 35 hours per week. Letter to be signed by each employee that is applicable.
- b. Policy
- c. Finance-----To meet late February after 1/12/18 board meeting
- d. Facilities—Meet Monday 1/29/18 at 4:30

Executive Session—Board meeting adjourned at 7:44 to go into executive session for executive session ended at 8:05 PM.

Adjournment—Full meeting adjourned at 8:07 PM.

Submitted by

Jean Peterson
Recording Secretary

