

**MORRIS AREA PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES MEETING  
Monday, December 11, 2017 at 6:30 PM  
Meeting Room**

**Call to Order and Roll Call for Board of Trustees Meeting**

Carol Anderson called the meeting to order at 6:32 PM. Trustees present were Anderson, Jo Dergo, Caroline Cummings, Steve Larson & Doug Pryor. Absent was Jamie Lain. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

**Review of Agenda for Additions/Changes—None**

**Public Comment—None**

**Review and Approval of Minutes:** Motion was made by Larson to approve the amended November 13, 2017 board minutes and was seconded by Anderson. Roll call vote was taken and all approved.

**Review and Approval of December, 2017 Bills in the amount of \$5,630.49 & November, 2017 Payroll in the amount of \$29,487.19--**Motion was made by Pryor to approve December bills and November payroll and seconded by Anderson. Roll call vote was taken and all approved.

**Review and Approval of Treasurer's Report and Financial Reports November, 2017—**Pryor reported that the revenues for the month of November was tiny. Expenditures are on track at 40% of the budget. Larson motioned to approve the Treasurer's & Financial Reports and was seconded by Dergo. Roll call vote was taken and all approved.

**Directors Report**

**Old business**

- Square Free Processing
- IMRF extra payment of \$75,000

**New business**

- Harassment Policy from lawyer—Anderson motioned to adopt the harassment policy from lawyer and was seconded by Larson. Roll call vote was taken and all approved.
- Harassment Ordinance from lawyer—Motion was made by Anderson to accept the harassment ordinance from lawyer and was seconded by Dergo. Roll call vote was taken and all approved. To be filed and placed on website.
- January, 2018 board meeting date—Motion was made by Cummings to change the January Board date to the third Monday, 1/15/18 and was seconded by Pryor. Roll call vote was taken and all approved.

### **Committee Reports**

- a. Personnel—Holly will be going full time in January, 2018
- b. Policy—Working on (Meeting Room Policy)
- c. Finance—Pryor said to wait for new board member—Per Capita Grant has to be sent in January, 2018
- d. Facilities—Will set date to meet after board meeting

**Adjournment** --Motion was made by Pryor to adjourn at 7:38 PM and was seconded by Dergo. Roll call vote was taken and all approved.

Submitted by

Steve Larson  
Secretary Pro Tem

Jean Peterson  
Recording Secretary

