

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, August 8, 2016 at 6:30 PM
Multipurpose Room**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:30. Trustees present were Larson, Carol Anderson, Joeine Dergo, Linda Jones, Jamie Lain. Absent was Michelle Pruum & Doug Pryor. Also attending was Monica Evans, member of the public, Lorene Kennard, director, and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes—Moved up from Committee Reports-Policy

- Unattended Children Policy--Jill Baetiong, Children's librarian, proposed having signs in the children's department stating that children 10 and under should have adult supervision. In order to prevent sending wrong message to the public, the trustees requested taking the signs down and enforce the policy only when needed for misbehavior.

Public Comment

- Letter that was read in public comments at the July meeting in Board Packet

Review and Approval of Minutes of the Meeting on July 11, 2016--Anderson

motioned to approve the minutes from 7/11/2016 and was seconded by Larson. Roll call vote was taken and all approved.

Review and Approval of Bills & Payroll—Anderson motioned to approve the Bills and Payroll and was seconded by Jones. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports—Money from the sale of the Chapin Street house was received in August. Trustees will wait until the September 12 meeting to discuss what to do with the proceeds. Kennard also noted that part of the \$1,391.00 in other revenues was from The Hartford insurance refund. Larson motioned to approve the Treasurer's and Financial reports and was seconded by Anderson. Roll call vote was taken and all approved.

Director's Report

Old Business

- Committee structure--See comments in Director's Report--Jones asked what the concerns were and would like more input for constructive ideas and possibly doing a survey.
- Chapin Street house sold. See the closing documents in this packet. Closing was Wednesday, 7/27/16.

New Business

- Review Chapter 6 of Serving our Public 3.0: Standards for Illinois Public Libraries, 2014 for FY17 Per Capita Grant application--had discussion for per capita grant.

- **Committee Reports**
 - a. Personnel
 - b. Policy
 - Unattended Children Policy--moved up to Review of Agenda for Additions/Changes
 - c. Finance
 - Budget and Appropriation--Put in newspaper and post.
 - To be approved at the September 12, 2016 board meeting fifteen minutes before the 6:30 meeting to approve. Motion was made by Anderson to approve the posting of the draft B & A Ordinance and was seconded by Larson. Roll call vote was taken and all approved.
 - d. Building
 - Proposal for grounds clean up--Anderson will talk with the teachers to see if school kids could do it for service hours. Kennard is to get a couple bids.

Executive Session

Motion to go into executive session at 8:00 was made by Larson and seconded by Anderson. Roll call vote was taken and all approved. Motion was made to come out of executive session at 8:55 by Anderson and seconded by Larson. Roll call vote was taken and all approved.

Adjournment--Motion was made by Anderson to adjourn and was seconded by Larson. Roll call vote was taken and all approved.

Submitted by

Linda Jones
Secretary Pro Tem

Jean Peterson
Recording Secretary