MORRIS AREA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES MEETING Monday, March 12, 2018 at 6:30 PM Meeting Room

Call to Order and Roll Call for Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:30 PM. Trustees present were Anderson, Dergo, Doug Pryor, Barb Boma. Absent were Steve Larson, Jamie Lain and Caroline Cummings. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

Review of Agenda for Additions/Changes-

Public Comment—Kathy Maddox—RE: Meeting Room Cancellation

Review and Approval of Minutes—Motion was made by Pryor to approve the February 12, 2018 minutes and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of March, 2018 Bills in the amount of \$8,563.36 & February, 2018 Payroll in the amount of \$36,245.69—Pryor noticed increase in salary—Director Rose explained it was a comp time payout. Dergo motioned to accept the bills and payroll and was seconded by Boma. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports February, 2018—Tort Liability is in the negative and money will have to be moved from corporate to liability more will be levied for next year. Pryor said February was a boring revenue month and a non property tax month. Pryor would like a Pro's advice for extra cash investments. Pryor noted Payroll was up in expenses. Unemployment is all paid. Book purchases larger than normal. The \$9,000 in tech was quarterly Heritage bill. Furniture and Fixtures was high due to carpet replacement. Pryor said that the Bus Trip line was the happiest line item. Boma motioned to approve the Treasurer's and Financial Report's and was seconded by Dergo. Roll call vote was taken and all approved.

Directors Report

Old business

- Job Descriptions—Info only
- Organizational Chart—Info only

New business.

• Meeting Room Policy-Jamie to set

Executive Session—Motion was made by Anderson to go into executive session for personnel at 7:50 PM and seconded by Pryor. Motion was made to go back to open session by Anderson and seconded by Boma at 8:23 PM.

Executive Session pursuant to 5ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Committee Reports

- a. Personnel—Meet on job descriptions
- b. Policy—Anderson will call Lain before the next meeting
- c. Finance—Will meet Saturday, March 17, 2018 at 9:00
- d. Facilities

Adjournment—Motion was made by Boma to adjourn at 8:29 PM and was seconded by Pryor.

Submitted by,

Carol Anderson President

Jean Peterson

Recording Secretary

	General		<u> </u>	-	Tort	Social	Workman's	Special	
CASH RECEIPTS	Corporate	Square	IMRF	Audit	Liability	Security	Comp.	Reserve	TOTAL
Property Taxes	\$10,564.09								\$10,564.09
Illinois Replacement Taxes	\$1,903.51								\$1,903.51
Non-Resident Fees	\$0.00	\$0.00							\$0.00
Overdue Fines	\$619.02	\$584.21							\$1,203.23
Copy Machines	\$336.80	\$24.12		•	-				\$360.92
Collections	\$0.00	\$0.00							\$0.00
Passport Services	\$793.85	\$218.79		·					\$1,012.64
Prints, Laminating, Faxing	\$878.00	\$171.63							\$1,049.63
Sales	\$2.50	\$0.00			·				\$2.50
Staff Purchases	\$0.00	\$0.00							\$0.00
Lost/Damaged Items	\$58.00	\$73.62							\$131.62
Lost Cards	\$16.00	\$1.94							\$17.94
Book Sale	\$129.18	\$10.69					T T		\$139.87
Donations & Memorials	\$911.62	\$0.20							\$911.82
Other Revenues	\$24.45	\$19.21							\$43.66
Interest Income	\$778.08	\$1.95						\$107.13	\$887.16
Grants/boab/sp(Per Capita)	\$0.00	\$0.00							\$0.00
Endowment (grant B-O-H)	\$0.00	\$0.00					_		\$0.00
Bus Trips	\$90.00	\$87.52			•			_	\$177.52
Over/Under	\$1.60	\$0.00							\$1.60
TOTAL REVENUES	\$17,106.70	\$1,193.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107.13	\$18,407.71
Cash Disbursements	\$47,698.72		\$3,985.20			\$2,468.29			\$54,152.21
Cash Disbursements	\$47,096.72		\$3,985.20			\$2,400.29			\$34,132.21
Beginning Cash Balance	\$745,413.69	\$40,030.96	\$61,582.58	\$1,201.35	-\$1,821.54	\$50,412.16	\$8,324.87	\$85,559.70	\$990,703.77
Transfers in/(out)									-\$16,000.00
Ending Cash Balance	\$714,821.67	\$41,207.88	\$57,597.38	\$1,201.35	-\$1,821.54	\$47,943.87	\$8,324.87	\$85,666.83	\$938,959.27
						CACH CHAMAD		— — —	
	 -					CASH SUMMAR Grundy Bank			\$40,520.38
						Grundy BankI			\$183,052.92
	-		· · · · · · · · · · · · · · · · · · ·		·	Illinois Funds	rioney market		\$588,483.74
						Illinois Funds S	nocial Become	-	\$588,463.74 \$85,666.83
	ļ						peciai reserve		
	 		 -	·· -		Square	Total		\$41,218.58 \$938,942.45
<u> </u>	+						TULAI		\$330,342,4 <u>5</u>
									\$16.82

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MORRIS AREA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES MEETING Monday, April 9, 2018 6:30 pm

Call to Order and Roll Call for Board of Trustee Meeting

Carol Anderson called the meeting to order at 6:30 pm. Trustees present were Anderson, Boma, Dergo, Larson, Pryor and Cummings. Absent was Lain. Also present was Librarian Vagt, Administrative Assistant Harvey and Recording Secretary Peterson.

Review of Agenda for Additions/Changes

Item 4 should be corrected to state review and approval of minutes of March 12, 2018. Item 5 should be corrected to state review and approval of March 2018 bills, March 2018 payroll

Item 6 should be corrected to state review and approval of Treasurer's Report and Financial Reports of March 2018.

Public Comment

There was no public comment.

Review and Approval of Minutes: March 12, 2017

Motion was made by Pryor to approve the minutes of March 12, 2018 and was seconded by Boma.

Review and Approval of March, 2018 Bills in the amount of \$ & March, 2018 Payroll in the amount of \$

Action was tabled until April 2018 meeting

Review and Approval of Treasurer's Report and Financial Reports of March, 2017 Action was tabled until April 2018 meeting

Director's Report

Director's report was submitted in written form prior to board meeting. Director reviewed highlights of the report.

Old Business

Meeting Room Policy – Approve as written or amended to send to lawyer Motion was made by Larson to approve the meeting room policy as amended to send to lawyer and seconded by Anderson.

Service Animal Policy – Approve Service Animal Policy as written or amended to send to lawyer Motion was made by Larson to approve the Service Animal Policy as amended and send to the lawyer and seconded by Anderson.

New Business

Draft FY2019 Budget

No action was taken because this was a time for Pryor to explain the breakdown of the budget and give the whole board a first look after the Finance Committee had met on March 17, 2018.

Cummings left meeting at 7:21pm.

Committee Reports

Personnel -

Anderson stated a personnel meeting will be set before the May 2018 board meeting for purposes of the Director's 1 year review, job description overview and organizational chart update

Policy --

The Policy Committee met on Wednesday, April 4 to discuss the Meeting Room Policy and an 'Animal Service Policy.

iFinance –

The Finance Committee met on Saturday, March 17 to discuss the preliminary FY19 budget humbers.

Facilities

The recommendations of the Facilities committee meeting that took place in September 2017 was shared with the Board of Trustees in written form.

Adjournment

Motion was made by Anderson to adjourn meeting at 7:35 pm and seconded by Pryor.

physic density py addition to the supplier to the	General				Tort	Social	Workman's	Special	
CASH RECEIPTS	Corporate	Square	IMRF	Audit	Liability	Security	Comp.	Reserve	TOTAL
Property Taxes									\$0.00
Illinois Replacement Taxes									\$0.00
Non-Resident Fees		\$194.50			,		<u></u>		\$194.50
Overdue Fines	\$453.94	\$295.81							\$749.75
Copy Machines	\$690.25	\$25.67							\$715.92
Collections									\$0.00
Passport Services	\$1,075.00	\$238.26		-					\$1,313.26
Library Services	\$1,039.40	\$187.60							\$1,227.00
Sales									\$0.00
Staff Purchases									\$0.00
Lost/Damaged Items	\$82.00								\$82.00
Lost Cards	\$16.00					<u> </u>			\$16.00
Book Sale	\$136.95	\$9.73							\$146.68
Donations & Memorials	\$618.50	\$3.50							\$622.00
Other Revenues	\$199.08	\$53.00							\$252.08
Interest Income	\$766.26							\$117.09	\$883.35
Grants/boab/sp(Per Capita)	\$14,364.92			-					\$14,364.92
Endowment (grant B-O-H)									\$0.00
Bus Trips	\$625.00								\$625.00
Over/Under	-\$18.59			_					-\$18.59
Unclaimed Property	\$392.65			· <u>-</u>		_			\$392.65
TOTAL REVENUES	\$20,441.36	\$1,008.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117.09	\$21,566.52
Cash Disbursements	\$54,172.06		\$7,937.60			\$2,588.07			\$64,697.73
Beginning Cash Balance	\$701,482.77	\$41,218.58	\$62,897.60	\$1,241.18	-\$1,715.89	\$48,352.00	\$8,361.24	\$85,666.83	\$947,504.31
Transfers in/(out)				• • •		-			· · · · · ·
Ending Cash Balance	\$667,752.07	\$42,226.65	\$54,960.00	\$1,241.18	-\$1,715.89	<u>\$</u> 45,763.93	\$8,361.24	\$85,783.92	\$904,373.10
	1	-				CASH SUMMAR	Y		
						Grundy Bank			\$45,721.00
					·	Grundy Bank			\$192,394.57
	-		-			Illinois Funds	T T T T T T T T T T T T T T T T T T T		\$538,246.96
					-	Illinois Funds S	inecial Reserve		\$85,783.92
	-					Square	Ducidi Nadai Va		\$42,226.65
						240016	Total		\$904,373.10
									450 1,5.0.10
_									\$0.00

MORRIS AREA PUBLIC LIBRARY SPECIAL BOARD OF LIBRARY TRUSTEES MEETING Monday, May, 2018 6:00 pm

Call to Order and Roll Call for Board of Trustee Meeting

ICarol Anderson called the meeting to order at 6:05 pm. Trustees present were Anderson, Dergo, Larson, and Cummings. Lain arrive and 6:20 pm. Cummings left at 7:08 pm. Also present was Librarian Vagt, Administrative Assistant Harvey.

Review of Agenda for Additions/Changes

Review Personnel Committee minutes of April 30, 2018.

Public Comment

There was no public comment.

Review and Approval of Minutes: April 9, 2017

Motion was made by Cummings to approve the minutes of April 9, 2018 and was seconded by Larson. Roll call was taken and all approved

Review of Personnel meeting minutes of April 30, 2018.

Personnel minutes from April 30, 2018 were reviewed and approved by committee members.

Review and Approval of April, 2018 Bills in the amount of \$25,284 & April, 2018 Payroll in the amount of \$45368_

Motion was made by Cummings and seconded by Larson. Roll call was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports of March and April, 2018 Action was tabled until June 2018 meeting

Director's Report

Director's report was submitted in written form prior to board meeting. Director reviewed highlights of the report.

Öld Business

Approve FY2019 Budget to be put on file

Motion was made by Dergo and seconded by Cummings. Roll call was taken and all approved.

New Business

Approve FY2019 Nonresident fee

Motion was made by Lain and seconded by Cummings. Roll call was taken and all approved.

Approve Organizational chart

Discussion was held and suggestions were made to Director for corrections. There was no motion to approve.

(3)

Approval of Job Descriptions

Executive Session pursuant to 5 ILCS 120/2: the appointment employment, compensations, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity Motion to exit to closed session was made by Cummings and seconded by Dergo at 6:39 pm. Roll call was taken and all approved.

Motion was made to exit closed session at 7:15pm by Anderson and seconded by Lain. Roll call was taken and all approved.

The Library Director's 1 year evaluation was discussed and no action was taken.

Committee Reports

Personnel – met on April 30, 2018

Policy - none

Finance – none

Facilities - none

Adjournment

Motion was made by Anderson to adjourn meeting at 7:10 pm and seconded by Lain. Roll call was taken and all approved.

Morris Area Public Library Personnel Meeting April 30, 2018

Present: Barb Boma, Carol Anderson (chair), Rose Vagt, Director

- | Call to order at 12:30 (only Carol & Barb)
- Went over the Director's Evaluation; the committee approved to present to the full board on May 14. If the board approves, the evaluation will be given to the director and placed in her personnel file.
- Reconvened at 1:30 at the library with Director Rose.
- The committee looked over the job descriptions. The committee made a few changes and will recommend approval by the full board.
- Looked over then flow chart and approve with one correction.

Committee adjourned at 2:00.

MORRIS AREA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES MEETING

Director Report May 2018

Tech/Hardware/Software

The server needs replacing before we can purchase new computers and upgrade our wifi capabilities.

Architect Fees, Engineering, Furniture and Fixtures

3 trees and all of the bushes on the north side of the building are dead. These will be removed for \$1100 this week. The rest of the landscaping is slowly being taken care of by our maintenance staff and our Public Services Coordinator, Matt Knott.

Miscellaneous

Most of the staff has completed their PrairieCat training. An updated list of staff has been sent to PrairieCat. The Director attended the PrairieCat quarterly meeting. These meetings are mandatory and there is now going to be a \$150 fee if the Director or Public Services Coordinator does not attend. There is a maximum of a \$150 fee per fiscal year per library. The Historical Society's building will now not be finished until July. Therefore, we will be moving the historical stuff into the old book sale room until it is taken.

Tasks/Goals for the remainder of Fiscal 2018 1st Quarter of the fiscal year:

- 1. Creating procedure manuals to support policies set forth by the Board of Trustees done
- 2. Continue to develop programming done
- 3. Continue to increase Outreach into the community done
- 4. Facilities projects and decisions done
- 5. Financial Planning Spring 2018 done
- 6. Continue to coach and train staff in their roles done
- 7. Create a regular schedule for staff meetings done

June Board Meeting Possible Preview

Approval of Prevailing Wage Ordinance which is included in this month's packet.

Respectfully Submitted, Rose Gilman, Library Director

	General				Tort	Social	Workman's	Special	
CASH RECEIPTS	Corporate	Square	IMRF	Audit	Liability	Security	Comp.	Reserve	TOTAL
Property Taxes							-		\$0.00
Illinois Replacement Taxes	\$7,901.52								\$7,901.52
Non-Resident Fees		1					and an orientation analysis of the statement of the state	the state of the s	\$0.00
Overdue Fines									\$0.00
Copy Machines									\$0.00
Collections									\$0.00
Passport Services									\$0.00
Library Services									\$0.00
Sales									\$0.00
Staff Purchases									\$0.00
Lost/Damaged Items									\$0.00
Lost Cards									\$0.00
Book Sale									\$0.00
Donations & Memorials									\$0.00
Other Revenues	\$3,747.85	\$1,058.18							\$4,806.03
Interest Income	\$773.28							\$127.35	\$900.63
Grants/boab/sp(Per Capita)									\$0.00
Endowment (grant B-O-H)									\$0.00
Bus Trips									\$0.00
Over/Under									\$0.00
Unclaimed Property									\$0.00
TOTAL REVENUES	\$12,422.65	\$1,058.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.35	\$13,608.18
Cash Disbursements	\$69,181,68		\$5,139.28			\$3,493.12			\$77,814.08
Beginning Cash Balance	\$667,752.07	\$42,226.65	\$54,960.00	\$1,241.18	-\$1,715.89	\$45,763.93	\$8,361.24	\$85,783.92	\$904,373.10
Transfers in/(out)									
Ending Cash Balance	\$610,993.04	\$43,284.83	\$49,820.72	\$1,241.18	-\$1,715.89	\$42,270.81	\$8,361.24	\$85,911.27	\$840,167.20
						YASH SIIMMARY	<u></u>		
						Grundy BankChecking	Checking		\$49,599.42
						Grundy BankMoney Market	Money Market		\$197,354.81
						Illinois Funds			\$464,016.87
						Illinois Funds Special Reserve	pecial Reserve		\$85,911.27
						Square			\$43,284.83
							Total		\$840,167.20
									000
									\$0.00

Morris Area Public Library Board of Trustees Minutes Monday, June 11, 2018 6:30 p.m.

Call to Order & Roll Call for the Board of Trustee Meeting

Carol Anderson called the meeting to order at 6:30 p.m. Trustees present were: Anderson, Steve Larson, Jo Dergo, Jamie Lain, Barb Boma, and Doug Pryor; Rose Vagt (Director) and Recording Secretary Vicki Harvey; missing Caroline Cummings

Review of Agenda for Addition/Changes: none

Public Comment: none

Motion to go into Closed Session at 6:34 p.m.: Motion made by Boma and seconded by Dergo.

Return to Open Session at 7:49 p.m.

Review & Approval of Minutes: Special Meeting May 14, 2018, Motion by Anderson & 2nd by Lain; approved 6-0

Review & Approval of June 2018 Bills & May 2018 Payroll: Motion made by Anderson and 2nd by Pryor; motion carried 6-0

Director's Report: Hired additional staff for youth and another for Grant Writing; Awarded \$500 from the Community Foundation; discussion on library usage reports; Boren's Ins building is for sale – possible new entrance for the library

New Business:

- Motion to Approve Prevailing Wage Ordinance No. 128-0611;
 motion made by Boma & 2nd by Larson; motion carried 5-0
- Motion to Approve Meeting Dates 2018-6-11: Motion made by Boma & 2nd by Dergo; motion carried 5-0
- Motion to Approve Holiday Dates FY 2019; motion made by Lain & 2nd by Boma; motion carried 5-0

Motion to Approve Sever Replacement, not to exceed \$10,000; motion made by Anderson & 2nd by Dergo; motion carried 5-0

 Set up Special Meeting to Publish the Budget on Monday, June 18, 2018, at 1:00 p.m.

Committee Reports: none

Motion to Adjourn at 8:17, made by Boma & 2nd by Lain; motion approved 5-0

				X				1	
	General				Tort	Social	Workman's	Special	
CASH RECEIPTS	Corporate	Square	IMRF	Audit	Liability	Security	Comp.	Reserve	TOTAL
Property Taxes									\$0.00
Illinois Replacement Taxes									\$0.00
Non-Resident Fees	da		ŗ						\$0.00
Overdue Fines									\$0.00
Copy Machines									\$0.00
Collections									\$0.00
Passport Services									\$0.00
Library Services									\$0.00
Sales									\$0.00
Staff Purchases									\$0.00
Lost/Damaged Items									\$0.00
Lost Cards									\$0.00
Book Sale									\$0.00
Donations & Memorials									\$0.00
Other Revenues	\$3,470.51	\$1,654.49							\$5,125.00
Interest Income	\$638.42	\$2.14						\$130.71	\$771.27
Grants/boab/sp(Per Capita)	\$1,000.00								\$1,000.00
Endowment (grant B-O-H)	\$500.00								\$500.00
Bus Trips									\$0.00
Over/Under									\$0.00
Unclaimed Property									\$0.00
TOTAL REVENUES	\$5,608.93	\$1,656.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,71	\$7,396.27
Cash Disbursements	\$54,731.83					\$2,621.03	\$1,242.00		\$58,594.86
Beginning Cash Balance	\$610,993.04	\$43,284.83	\$49,820.72	\$1,241.18	-\$1,715.89	\$42,270.81	\$8,361.24	\$85,911.27	\$840,167.20
Transfers in/(out)									
Ending Cash Balance	\$561,870.14	\$44,941.46	\$49,820.72	\$1,241.18	-\$1,715.89	\$39,649.78	\$7,119.24	\$86,041.98	\$788,968.61
						CASH SUMMARY			
						Grundy BankChecking	Checking		\$72,174.23
						Grundy BankMoney Market	Joney Market		\$202,328.49
		:				Illinois Funds	-		\$384,652.12
						-unds	Special Reserve		\$86,041.98
						Square			\$44,941.46
							Total		\$790,138.28
		IMRF for June paid in July	paid in July	\$1,169.67					-\$1,169.67

MORRIS AREA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES MINUTES Monday, July 9, 2018 at 6:30 PM

Call to Order and Roll Call for Board of Trustees Meeting

President Carol Anderson called the meeting to order at 6:30 PM. Trustees present were Steve Larson, Joeine Dergo and Barb Boma. Also attending were library employees Sarah Sidy and Sarah Haish, and Vicki Harvey, recording secretary.

Review of Agenda for Additions/Changes—July bills changed from \$25,352.35 to \$26,082.09 due to the Walmart credit card being paid.

- -Date of Special Meeting was corrected to read June 18, 2018 instead of June 9, 2018.
- -Correction on page 2 of the minutes dated June 11, 2018 from Approve Sever Replacement to read Approve Server Replacement.

Public Comment—Sarah Haish in need of a workspace for her programs. She currently has to use other peoples desks when they're not in use. She also inquired about taking classes at JJC to further her library career.

Minutes of the Meeting on July 9, 2018—Boma motioned to approve the minutes from June 11, 2018 and Special Meeting on June 18, 2018 and was seconded by Dergo. Roll call vote was taken and all approved.

Review and Approval of Bills & Payroll—Boma motioned to approve the bills for July in the amount of \$26,082.09 and payroll for June in the amount of \$35,085.59 and was seconded by Larson. Roll call vote was taken and all approved.

Review of roofing and gutter repairs—Anderson motioned to table this project until next board meeting and Dergo seconded. Roll call vote was taken and all approved.

Audit date is scheduled for August 3, 2018

Tort Liability Fund—fund is showing a \$1,715.89 deficit. This was brought to our auditor Joe and he said there's no need to transfer funds to cover it. It will be put under the category of "Finding".

Estimate for air duct cleaning -- One estimate received from JPJ Quality Services. Still waiting on two more estimates.

Historical Society—Need date set for them to pick up their remaining items in basement. I called, there wasn't an answer so I left message on voicemail.

Director's Report -- None

Adjournment— Dergo motioned to adjourn meeting at 7 PM, Boma second the motion. All approved.

# BALL 0 1 BALL SALES					ıl	man type county			
	General				Tort	Social	Workman's	Special	
CASH RECEIPTS	Corporate	Square	IMRF	Audit	Liability	Security	Сошр.	Reserve	TOTAL
Property Taxes	\$457,682.27								\$457,682.27
Illinois Replacement Taxes	\$3,107.95								\$3,107.95
Non-Resident Fees	\$106.00				ì				\$106.00
Overdue Fines	\$863.26	\$368.75							\$1,232.01
Copy Machines	\$312.95	\$30.40					-		\$343.35
Passport Services	\$246.00	\$165.00	_					•	\$411.00
Library Services	\$792.30	\$135.15							\$927.45
Sales	\$4.00	\$2.00				:			\$6.00
Lost/Damaged Items	\$24.99	\$19.00							\$43.99
Lost Cards	\$33.90	\$2.00	,						\$35.90
Book Sale	\$179.05	\$10.00							\$189.05
Donations & Memorials	\$12.92								\$12.92
Other Revenues									\$0.00
Interest Income	\$562.65							\$141.32	\$703.97
Grants/boab/sp(Per Capita)	\$23,126.25								\$23,126.25
Endowment (grant B-O-H)							,		\$0.00
Bus Trips	\$315.00	\$240.00							\$555.00
Over/Under									\$0.00
Unclaimed Property									\$0.00
TOTAL REVENUES	\$487,369.49	\$919.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$141.32	\$488,483.11
Cash Disbursements	\$58,375.05					\$2,274.55	\$0.00		\$60,649.60
Beginning Cash Balance	\$561.870.14	\$44.941.46	\$49.820.72	\$1.241.18	-\$1.715.89	\$39,649.78	\$7.119.24	\$86.041.98	\$788,968.61
Transfers in/(out)			-\$9,498.04						
Ending Cash Balance	\$990,864.58	\$45,861.29	\$40,322.68	\$1,241.18	-\$1,715.89	\$37,375.23	\$7,119.24	\$86,183.30	\$1,216,802.12
						CASH SUMMARY	_		
						Grundy BankChecking	Checking		\$557,758.39
						Grundy BankMoney Market	Money Market		\$198,974.11
						Illinois Funds			\$323,211.28
						Illinois Funds Special Reserve	pecial Reserve		\$86,183.30
						Square			\$45,861.29
		-					Total		\$1,211,988.37
									AN AND PARTY OF THE PARTY OF TH
		IMRF for June paid in July	paid in July	\$5,039.92					\$4.813.75
			IMRF for July	\$4,458.12					
		Total IMRF paid in	in July =	\$9,498.04					

	Varidi.) lased	Total	Workers' Comp Levy	Social Security Levy	Tort/Liability Levy	Audit Levy	IMRF Levy	Restricted		General/Corporate Total	 Unclaimed Property 	3/23/18 dep to cking s/bMMSA	Bus Trip	TIF Distributions	Over/Under	Other Revenues	Collections	Book Sale	Lost Cards	' Lost/Damaged Items	Staff Purchases	Sales	Fax/Laminate/Prints	Passport Services	Endowment	Donations & Mem.	Other Grants/BOAB	Interest Income	Copy Machines	Overdue Fines	Non-Res. Fees	Per Capita Grant	Replacement Tax	Corporate Levy	General/Corporate
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	141.701	⁻ 141,701	2,590	30,127	5,956	3,021	100,007	ning		701,847			5,445	10,000	,	995	50	1,611	164	956	200	294	9,073	6,589	4,500	1,987	5,000	1,231	2,657	8,268	1,894		10,892	630,042	ning

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Revenues FY18

	Total Library	Total	, Workers' Comp Levy	Social Security Levy	Tort/Liability Levy	Audit Levy	IMRF Levy	Restricted	General/Corporate Total	Unclaimed Property	3/23/18 dep to cking s/bMMSA	Bus Trip	TIF Distributions	Over/Under	Other Revenues	Collections	Book Sale	Lost Cards	Lost/Damaged Items	Staff Purchases	Sales	Library Services	Passport Services	Endowment	Donations & Mem.	Other Grants/BOAB	* Per Capita Grant	Interest Income	Copy Machines	Overdue Fines	Non-Res. Fees	Replacement Tax	"Corporate Levy	General/Corporate
	\$ 439,313	\$ 77,662	\$ 1,418	-	\$ 3,264	\$ 1,656	\$ 54,812	July	\$ 361,651		/MSA	\$ 3,924		\$ (4)	50		\$ 225 \$	18	\$ 29	\$ 2	\$ 3	\$ 1,334	\$ 586	\$ 4,539	\$ 63			\$ 543	\$ 352	963	210	3,501	\$ 345,313	July
	\$ 32,269 \$	\$ 3,362 \$	\$ 61 \$	\$ 715 \$	\$ 141 \$	\$ 72 \$	\$ 2,373 \$	August	\$ 28,908 \$			\$ 1,282 \$		\$ (0) \$	\$ 92 \$		\$ 1200 \$	\$ 28 \$	\$#.# 123 \$		\$ 👍 🛴 5 🕏	\$ 1,426 \$	\$ 673 \$		\$ =74 \$			\$ 656 \$	\$ 287 \$	\$ 953 \$	\$ 597 \$	7,565	\$ 14,948 \$	August
	65,104	10,908	199_	2,319	458	233	7,699	September	55,196			2,545		(9)	3		\$ 136	3 19	\$ 49		3	3,215	3 495		\$ 179			628	\$ 471	864	97		48,503	Sept.
	\$ 255,369	\$ 45,567	\$ 832	\$ 9,689	\$ 1,915	\$ 971	\$ 32,160	October	\$ 209,802			\$ 245		\$ 2	1		\$ 135	\$ 18	\$ 92		\$ 2	\$ 1,056	\$ 695		\$ 91			\$ 723	\$ 453	\$ 1,033	\$ 110	\$ 2,390	\$ 202,608	Oct.
	\$ 28,310	\$ 4,249	\$78-	\$ 903	\$ 179	\$ 91	\$ 2,999	November	\$ 24,061			\$ 622		\$ 54	\$ 58		\$ 202	\$ 20	\$ 80.		\$ 16	\$ 1,045	\$ 640		\$ 156			\$ 832	\$ 360	\$ 885	\$ 200		\$ 18,891	Nov.
1	\$ 6,205	\$ - \$	\$\$	\$ - \$	\$ -	\$ -	\$ -	December	 \$ 6,205 \$			\$ 2,325 \$		\$ 1 \$	\$ 64 \$		\$ 70	\$ 10 \$	\$ 9 \$		\$ 13 \$	\$ 874	\$ 300 \$		\$ 7 !			\$ 891 \$	\$ 273 \$	\$ 736		\$ 630 \$		Dec
	\$ 9,360 \$	\$ 137 \$	\$2 \$	\$ 29 \$	\$ 6 \$	\$ 3 \$	\$ 97 \$	January	\$ 9,223 \$			\$ 2,120 \$		\$ (7) \$	\$ 18 \$		\$ 147 \$	\$ 30 \$	\$ 19 \$		\$ 5 \$	\$ 920 \$	\$ 738 \$		\$ 17 \$			\$ 933 \$		\$ 1,003 \$		2	\$ 609	Jan.
	6,497 \$	- \$	- \$	- \$	- \$	- \$	- \$	February	6,497 \$		\$	2,135 \$		(12) \$	267 \$	\$	109 \$	22 \$	107 \$	\$	5 \$	1,007 \$	616 \$	\$	16 \$		\$	806 \$	370 \$	742 \$	307 \$	\$	[\$	Feb.
	17,264 \$	1,905 \$	36\$	408 \$	106 \$		1,315 \$	March	15,359 \$	\$	996	178 \$	\$	1 \$	23	; <u> </u>	\$ * 9 4 \$	10 \$	124-\$	19	-	681 \$	688 \$	- \$	0 \$		\$	887 \$	211 \$	886 \$		1,904	8,659	March
	21,567			•		•	•	April	21,567	393		625		(19)	252	•	147	16	82			1,227	1,313	•	622		14,365	883	716	750	195			April
•	\$ 11,098	\$	\$ -	\$ -	\$ -	\$.	\$ -	Мау	\$ 11,098			\$ 155	\$ -	\$ -	\$ 501	\$ -	\$ 48	\$ 16	\$ (28)	\$ -	\$ 3	\$ 794	\$ 455	\$ -	\$ 15	\$ -	\$ -	\$ 100	\$ 279	\$ 758	\$ 100	\$ 3,989	\$ 3,913	Мау
1	\$ 7,396	\$ -	\$	\$	Ś	\$	\$	June	\$ 7,396						\$ 5,125									\$ 500		\$ 1,000		\$ 771						June
	\$ 899,363	\$ 143,789	\$2,627	\$ 30,576	\$ 6,069	\$ 3,064	\$ 101,454	Total	\$ 755,574			\$ 16,156	\$	\$	\$ 6,593	\$ 10	\$ 1,512	\$ 206	\$ 686	\$ 22	\$ 52	\$ 11,579	\$ 7,199	\$ 5,039	\$ 1,239	\$ 1,000	\$ 14,365	\$ 8,653	\$ 4,200	\$ 9,573	\$ 1,914	\$ 22,125	\$ 643,444	Total
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	878,657	141,701	~ 2,590	+		3,021	7	Budgeted	736,956			6,000	10,000		1,000	50	1,800	200	1,000	200	300	10,000	******	4,500					3,000			ĕ	12	Budgeted
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Total Library	I	Total Restricted	Liability Insurance	Social Security	Workers Compensation	Audit	IMRF	Restricted	Total General/Corporate	Staff Purchase	Architect/Engineering Fees	Lost/Damaged	Contingencies/Other	Consulting Fees	Office Equipment	Online Catalog (PrairieCat)	Local History	Furniture & Fixtures	Programming/Summerfest	Professional Development	PR/Marketing	 Bonds on Fiscal Agents 	Audiobooks	Media	Technology Hdwre/Soft	Collection Agency	Databases/Sub Serv	Periodicals	E-Books	Books	Janitorial Supplies	Office Supplies	Payroll Expense	Legal Fees	Property Insurance	Copy Machines	Postage	Utilities (gas/elec)	Internet/Telephone	Facilities Maintenance	Group Insurance	Unemployment	*Salaries and Wages	General/Corporate
\$ 67,381	ч	\$ 13,078	\$ 7,779				\$ 2,092	July	\$ 54,303			\$				\$ 3,681		\$ 4,911	\$ 830	\$ 532	\$ 225		\$ 30		\$ 3,828			\$ 70		\$ 3,566		\$ 237	\$ 247			\$ 520	\$ 227	\$ 1,718	\$ 309	\$ 4,009	\$ 1,889		\$ 26,321	July
\$ 71,543	1	\$ * 4,395		\$ 2,128			\$ 2,267	August	\$ 67,148			\$ 5,448						\$ 6,299	\$ 665	\$ 169	\$ 246	\$ 30		\$ 328	\$ 7,691	\$ 90	2	\$ 862		\$ 2,876	\$ 73	\$ 959	\$ 219			\$ 340	\$ 243	\$ 3,597	\$ 310	\$ 5,000	\$ 1,016		\$ 28,181	August
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68,789 \$		5,210 \$		3,084 \$	\$		\$2,126 \$	October 1	63,579 \$			\$ OU.	+			3,681		793	597 \$	139 \$	574 \$			484 \$	665 \$	36 \$		\$		3,839 \$		143 \$	223 \$	_		909 \$	166 \$	3,000 \$	898 \$	4,617 \$	1,496 \$	\$	10	October N
145,399		77,253		2,228	25		\$ 75,000	November	68,146			¥	801						440	63	309			444	7,722	116		702	64	3,815	517	380	322			214	311	1,091	310	13,441	1,276	6,266	29,487	November -
\$ 52,394		\$ 8,082		\$ 2,344			\$ 5,738	December	\$ 44,313				\$ 691		\$ 500				\$ 346	\$ 265	\$ 1,182			\$ 262	\$ 1,842	\$ 18			\$ 100	\$ 1,202		\$ 264	\$ 290			\$ 358	\$ 157	\$ 1,426	\$ 310	\$ 1,608	\$ 2,356		\$ 30,999	December
\$ 61,187	ì	2 \$ 6,161		\$ 2,514			3,647	r January	\$ 55,025			\$ 4,128	S			\$ 3,681			\$	\$	\$			\$	2	\$		\$ 5)	2 \$ 2,941	\$	\$				\$	\$	\$	\$	3 \$ 2,093	5 \$ 3,295		s	r January
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71,330 \$	-	6,903 \$	-	2,731 \$		\$	3,911	February	64,427 \$			\$ \$	+	┼—	430 \$	\$	\$	\$	435 \$	\$	155 \$	\$	\$	259 \$	9,139 \$	\$	\$	\$	\$	4,325 \$	-		545 \$			195 \$	222 \$	1,739 \$	1,386 \$	1,232 \$	1,120 \$	5,784 \$	\$	
61,137	∹	2,468		2,468		•	1	March	58,668			4,682 55	+	-	264	•	•	,	963	189	-	•	•	404	1,018	72	-		•	4,426	415	_	290			355	383	1,522	632	7,367	2,297		छ	March
\$ 64,698	- 1	\$ 10,526		\$ 2,588	ļ	\$!	April	\$ 54,172	\$	\$ -		\$ -			\$ 3,820	\$	\$	\$ 278	\$ 358	\$ -	\$ 555	\$ 330	\$ -		\$ -	\$ -		\$ 3,000	\$ 3,906			\$ 238	\$	\$ -	\$ 259		\$ 3,353		\$ 289	\$ 2,928	\$ -	\$ 34,375	Apríl
\$ 77,814	- 1	\$ 8,632		\$ 3,493			\$ 5,139	May	\$ 69,182				\$ 87					\$ 222	\$ 3,504	\$ 25				\$ 329	\$ 1,987					\$ 4,132	\$ 276	\$ 64	\$ 315				\$ 40	\$ 3,154	\$ 316	\$ 3,914	\$ 2,777		\$ 47,977	Мау
\$ 58,595		\$ 3,863		\$ 2,621	\$ 1,242			June	\$ 54,732				\$ 5					\$ 9	\$ 1,083	\$				\$ 3		\$ 2		\$ 1	÷	\$			\$ 3			\$ 5	s	\$ 2	*5		\$ 2,875		\$ 35,086	June
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785,308		141,209	8,040	24,127	1,250	2,900	104,892	Total 9	644,099			000,00	3,799		1,194	14,861		14,900	10,242	2,283	2,943	645	821	4,292	33,892	430	2,603	2,234	3,164	42,224	1,902	3,543	3,478	,		3,519	2,025	23,892	5,592	53,018	24,784	12,050		20
89% \$		99% \$	107%	83%		83%		% of Budget	87% \$			5/5/26			119% \$	93%	0%	745%	128%	46%	118%	65%	55%	86%	68%	72%	74%	56%	, , , , 70%	84%	190%	71%		0% \$	0% \$	70% \$	101% \$	104% \$	140% \$		113% \$	1205%	95% \$	% of Budget
\$ 878,956		\$ 142,000		\$ 29,000		\$ 3,500	_	Budgeted	\$ 736,956		\$ =20,000	0000		æ	\$ 1,000	\$ 16,000	\$ 2,000	\$ 2,000	\$ 8,000	\$ 5,000	\$ 2,500	\$ 1,000	\$ 1,500	\$ 5,000	\$ 50,000	\$ 600	\$ 3,500	\$ 4,000	\$ 4,500			\$ 5,000					\$ 2,000			\$ 47,500			1	Budgeted
5 93,648			\$	+	S	—	\$ (4	Remaining	\$ 92,857			/occ/cr) ¢	٠ ٧	·	-	\$ 1,139	\$ 2,000	-	-) \$ (443)	+	₩-		5 16,108	3 \$ 170		-		┿	45) \$ 1,457	\$	\$) \$ 7,500	-) \$ (25)	-	-	-	\$	\$ (1.	Remaining