

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, September 11, 2017 at 6:30 PM
Meeting Room**

Call to Order and Roll Call for Board of Trustees Meeting

Carol Anderson called the meeting to order at 6:35. Trustees present were Anderson, Jo Dergo, Jamie Lain, Steve Larson, Michelle Pruim & Doug Pryor. Absent was Caroline Cummings. Also present was Rose Gilman, Director and Jean Peterson, recording secretary.

Public Hearing for the annual Budget & Appropriations—Motion was made by Dergo to open Public Hearing for the annual Budget & Appropriations and seconded by Larson. Roll call vote was taken and all approved. Motion was made by Larson to approve the B & A and seconded by Pryor. Roll call vote was taken and all approved.

Audit Review—Brian Zabel, CPA, gave a clean opinion of the Auditor's Report. Motion was made by Pryor to accept the 6/30/2017 audit and was seconded by Larson. Roll call vote was taken and all approved.

Review of Agenda for Additions/Changes—Added purchase of carpet & tile and purchase of circ desks.

Public Comment—None

Review and Approval of Minutes: Motion was made by Pruim to approve the August 14, 2017 board minutes and was seconded by Pryor. Roll call vote was taken and all approved.

Review and Approval of September, 2017 Bills in the amount of \$11.235/13 and August, 2017 Payroll in the amount of \$28,181.11--Motion was made by Pryor to approve September bills and August payroll and seconded by Anderson. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports August, 2017—Motion was made by Anderson to approve the August Treasurer's & Financial Reports and was seconded by Larson. Roll call vote was taken and all approved.

Directors Report—Lain would like to see Statistic numbers in a line graph

Old business—

- Strategic plan—No reason to act
- Policy Discussion
- Purchase of carpet and tile

- Purchase circ desks—Motion was made by Anderson to approve the purchase of circ desks in the amount of \$900 plus shipping and handling and seconded by Pryor. Roll call vote was taken and all approved.

Committee Reports

- a. Personnel
- b. Policy—recommends policy changes to Section 5 of the Policy Manual
- c. Finance
- d. Facilities—overview of meeting on September 6—Tabled to October 9, 2017

New Business

- Approval of amendments to Policies in Section 5 of the Policy Manual as recommended by the Policy Committee—Larson motioned to approve the changes to policy except Professional Organizations (5-16,3) (which Director Rose is to get policies from other libraries) & Staff Development and Expense Reimbursement—(Both tabled) and seconded by Dergo. Roll call vote was taken and all approved.
- IPLAR Review—No discussion—information only
- Non Resident Computer Fee Discussion—Director Rose is to contact a representative from We Care of Grundy County and PADS.

Adjournment --Motion was made by Anderson to adjourn at 8:12 PM and was seconded by Lain. Roll call vote was taken and all approved.

Submitted by

Michell Pruim
Secretary

Jean Peterson
Recording Secretary

