

**MORRIS AREA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
Monday, January 9, 2017 at 6:30 PM
Former Director's Office**

Call to Order and Roll Call for Board of Trustees Meeting

President Steve Larson called the meeting to order at 6:31. Trustees present were Carol Anderson, Joeine Dergo, Steve Larson, Michelle Pruim, and Doug Pryor. Absent was Linda Jones and Jamie Lain. Also present was Jean Peterson, recording secretary and a member of the public.

Review of Agenda for Additions/Changes—None

Public Comment--Thomas Smith, patron at Three Rivers Library, read a letter to the trustees concerning a map the Morris Area Public Library has stored in the basement that the Three Rivers Library would like to display and to contact Ms. Offerman, director. Also discussed was a place for the display case that is downstairs to be located upstairs.

Review and Approval of Minutes of the Trustee's meeting on December 12, 2016--

Anderson motioned to accept the December 12, 2016 minutes and was seconded by Larson. Roll call vote was taken and all approved.

Review and Approval of Bills & Payroll—Pryor motioned to approve the bills and payroll was seconded by Anderson. Roll call vote was taken and all approved.

Review and Approval of Treasurer's Report and Financial Reports—Pryor mentioned Revenues are in great shape, Expenditures are down from November. Pryor suggested the Chapin Street house money be moved when a director gets here. Maybe modernize the space. Larson motioned to approve the Treasurer's and Financial Reports and was seconded by Pruim. Roll call vote was taken and all approved.

Old Business--None

New Business

- Use of building space--Pruim would like the building committee to get involved. No changes will be made until the library gets a director. Trustees will look at other libraries to see how they are set up and how they rearrange things. Possibly Reddick. Would like to have more meeting rooms and work stations. Would like to talk to public and patrons to get their ideas.
- Friends of the Library--The trustees are happy that the FOL would like to get more involved--straightening shelves, meet patrons and do gardening, etc. Pruim said we should be friends with the friends.

Committee Reports

- a. Personnel--Anderson has three interested people in the interim position that would be willing to take charge of important dates and making sure that budgeting deadlines are being met.

Questions from staff for trustees were discussed:

- Casual Friday--Jeans and T Shirts/Dress code? May use the shirts for SRP/Prizes/Staff.
- Emergency closings--What is the criteria? Close if dangerous--not bound by school closing. Contact Carol.
- Kelli Couwenhoven's Maternity Leave? Options for her 30 hr week fill in? Pryor said IMRF is an annual issue--not weekly. One Thousand Hours/year.

b. Policy

c. Finance

d. Building

Executive Session

- Personnel discussion--possible action to follow--Motion was made by Anderson to enter executive session at 7:24 PM and was seconded by Larson. Roll call vote was taken and all approved. Motion was made by Anderson to come back to regular session at 7:51 PM and seconded by Larson. Roll call vote was taken and all approved.

Adjournment-- Motion was made by Pruim to adjourn and was seconded by Pryor. Roll call vote was taken and all approved.

Submitted by

Michelle Pruim
Secretary

Jean Peterson
Recording Secretary